



Executive Committee

MEETING SUMMARY

Wednesday, April 19, 2023, from 1:01 PM to 1:19 PM
Videoconference via Zoom: <https://zoom.us/j/84694719298>
Teleconference: (929) 205 6099 / Meeting ID: 846 9471 9298#

Present	Excused Absences	Unexcused Absences
1. Cezar Dumago (Secretary) 2. Joann McEniry (Interim Chair) 3. Dr. Ann Bagchi 4. Aliya Roman (Non-Voting) 5. Vieshia Morales 6. Patricia Moore (Treasurer) 7. Sharon Postel (Non-Voting) 8. Warren Poole	9. Ricardo Salcido	

Guest: None

PC Support Staff: Carla-Ann Alexander and Roberto Benoit

1. Welcome & Moment of Silence

McEniry welcomed all in attendance and called the meeting to order at 1:01 PM. A moment of silence was observed for all those who have passed, those affected by, and those living with HIV/AIDS.

2. Roll Call

Alexander conducted the roll call and quorum was established.

3. Approval of the Meeting Summary from March 15, 2023

The March 15th meeting summary was distributed electronically. Morales and Moore made comments on changes that need to be made. The March 15th meeting summary was motioned by Morales, seconded by Bagchi, then approved.

4. Report from the Recipient

- **Aliya Roman provided the report.**
 - Monitors are working on the contracting uploads for FY23 and closing out FY22. The Recipient Office has nine more programs they need to close out for FY22 and thirty-five contracts for FY23 in final review.
 - For the IHAP, the Recipient’s Office is summarizing the EMA's report on Rapid ART Protocols. They collected protocols from fourteen of our fifteen ambulatory health care providers funded under the Part A program. Technical assistance is being supplied to the one provider that does not currently prescribe ARV.

- The Recipient's Office resumed meetings with the Department of Health regarding the Essex and Hudson County Jurisdictional Plan that was submitted to the Government. Those meetings will be held every second Wednesday of the month. The EHE Project officer in charge of the Essex and Hudson County Plan is also present at these meetings. At these meetings, cluster detection and different things the State has in place are discussed.
- The Recipient's Office reviewed NEMA's 2022-baseline data for the IHAP. Bi-monthly meetings are in the process of being scheduled.
- The Recipient's Office Quality Management Committee has set up their meeting schedule for FY23. Those meetings will take place on the Fourth Wednesday of every month.
- The Recipient's Office introduced cohort four and sub-recipients are going through their preliminary listings.
- Ryan White Unit is registered for the AIDS Walk on May 7th, 2023. If you would like to join, contact The Recipient's Office, they would love to have you join their team.
- The Recipient's Office has received the full award for the Part A program. The award total is \$12,644,029, by comparison to FY22 formal award that was \$7,243,226. This is an increase of 1.4%. The supplemental award is \$4,117,312, a 12% increase. The MAI award was \$1,123,581, a decrease of 5.5%. Their office also received the return of the 2021 unobligated balance as a part of this award. Supplemental was \$129,977, and MAI was \$29,933.
- The Recipient's Office quality management update for Part A and EHE was presented to CPC.

5. Standing Committee Updates

- **Continuum of Care (COC): Vieshia Morales provided an update.**
 - There are six service standards previously submitted for thirty-day review:
 1. Health Insurance Premium and Cost-Sharing Assistance (HIPCA)
 2. Oral Health
 3. Foodbank/Home Delivered Meals
 4. Other Professional Services
 5. Medical Case Management
 6. Housing Services
- **Comprehensive Planning Committee (CPC): Ricardo Salcido reported no updates.**
- **Research and Evaluation Committee (REC): Ann Bagchi, Ph.D. reported no updates.**
- **Consumer Involvement Activities (CIA): Warren Poole reported no updates.**

6. Treasurer's Report—Patricia Moore

- As of March 31st, all lines are within the budgeted amount.
- Through March, 13.5% of the six-month award has been spent.

7. Old/New Business

- NEMA will be putting together a nominations committee to hold elections. McEniry encouraged members to make recommendations for this committee's membership.

8. Administrative Issues

- There were no issues reported.

9. Announcements

- On April 3, 2023, Ketlen Alsbrook was appointed as the Director of the Department of Health.

10. Next Meeting

The next Executive Committee Meeting will be held on Wednesday, May 17, 2023, at 1:00 PM via Zoom.

11. Adjournment

The meeting was adjourned at McEniry's decree at 1:17 PM.