



Planning Council

MEETING SUMMARY

Wednesday, March 16, 2022 from 1:30PM to 1:54 PM
 Video-Conference via Zoom: <https://zoom.us/j/83368597496>
 Teleconference: (929) 205 6099 / Meeting ID: 833 6859 7496#

Present	Excused Absences	Unexcused Absences
1. Janice Adams-Jarrells 2. Ketlen Alsbrook (Recipient) 3. Dr. Ann Bagchi 4. Cezar Dumago (Secretary) 5. Dr. Wanda Figueroa 6. Dr. Robert Johnson (Chair) 7. Tamerla Lawrence 8. Patricia Moore (Treasurer) 9. Debbie Morgan 10. Dr. Walter Okoroanyanwu 11. Warren Poole 12. Sharon Postel (Non-Voting)* 13. Providencia Rodriguez 14. Calvin Toler 15. Aliya Roman (Non-Voting)* 16. Cynthia Cocagee	17. James Carrington 18. Thomas Johnson 19. Vieshia Morales 20. Joann McEniry (Vice-Chair) 21. Natalie Muhammad 22. Rev. Donald Ransom	23. Kendall Clark 24. Jeremiah Cohen 25. Gloria Jones 26. Elizabeth Kocot 27. Dr. Dominga Padilla 28. Ricardo Salcido

Guests: Julia Bixler (NJDOH), Kristin Reiter (NJDOH)

PC Support Staff: Juanita Vargas; Unnati Guru

1. Welcome & Moment of Silence

Dr. Johnson welcomed all attendees and called the meeting to order at 1:30PM. A moment of silence was observed for those affected, those who have passed, and those living with HIV/AIDS.

2. Roll Call

Dumago conducted the roll call for this meeting. Quorum was established later in the meeting.

3. Public Testimony

There was no public testimony.

4. Approval of the Meeting Summary from January 19, 2022

At the previous meeting, the January 19th meeting summary was approved as distributed and posted on the NEMA website.

The January 19th meeting summary was sent electronically in advance for Planning Council review.

Motion: Dr. Johnson asked for a motion to approve the meeting summary as distributed. Morgan motioned to approve. Poole seconded. The vote passed unanimously.

5. Report from the Recipient

- There are a total of 26 contracts that are in the review process and four additional contracts will be uploaded later today., which will bring the total to 83%. Three contracts are in fiscal review, two in administrative review, and one contract is being worked on with the sub-recipient for document revisions.
- The Recipient's Office is working on reviewing all sub-recipient reports that have been uploaded for the Ryan White Services Report (RSR), which is due March 28, 2022.
 - o The Recipient is currently working with two agencies that were funded for FY 2020 and not 2021. As the RSR is based on the calendar year, these two agencies will need to upload reports to cover the January and February 2021 period.

6. Standing Committee Updates

- **Continuum of Care (COC): Vieshia Morales** – Guru provided the February 10th COC report:
 - o Continued work on the Situational Analysis section of the Integrated Plan. Members reviewed data provided by the consultant on priority populations to consider for the situational analysis, such as people of color, specifically Black Not Hispanic, and youth. Members began drafting a SWOT analysis for each identified priority population.
 - o War Talley shared the following update for the EHE plan: no movement has been made at this time with the state for data sharing agreements between CHAMP and EMR/EHRs
 - o Debbie Mohammed provided a presentation: *Mortality among Persons with Diagnosed HIV, New Jersey*. The main takeaways from the presentation include:
 - The main causes of death for those who are HIV positive: deaths due to HIV are mostly due to not receiving treatment.
 - The main causes of mortality due to non-AIDS defining causes are chronic illness and cancer, as such, an increase in preventative primary care and prevention of infections are critical

The next COC meeting will be held on April 14, 2022, at 10am via Zoom.

- **Comprehensive Planning Committee (CPC): Joann McEniry** – Guru provided the February 11th CPC report.
 - o Members reviewed the membership roster and provided suggestions for new membership recruitment, both for the CPC and the Planning Council. Some suggestions include:
 - Sharing vacancies with Ryan White Part A sub-recipients routinely
 - Using visual marketing such as flyers with various partners and agencies
 - Targeted outreach to RW sub-recipients who are not currently represented on the PC
 - Provide training for consumers to help them feel knowledgeable and up to speed on information
 - o The Support Team presented the CPC Membership Orientation and went over the CPC Operating Policies and Procedures, as well as the Conflict of Interest policy.

The next CPC meeting will be held on Friday, April 8, 2022, at 9:30am via Zoom.

- **Research and Evaluation Committee (REC): Ann Bagchi, Ph.D.** – provided the February 14th report.

- The REC has not met since the last Planning Council meeting. As such, there is no report at this time.

The next REC meeting will be held on Monday, March 21, 2022, at 10am via Zoom.

- **Community Involvement Activities (CIA): Warren Poole** – provided the January 26th report.
 - The committee continued conversations on ending the epidemic and ways to get others involved in the Integrated Plan’s planning process and join the Planning Council.
 - Some recommendations include billboard or commercials for promotion of the PC as a way to get the message out to the public.
 - Aliya Roman joined the meeting to lead the discussion on the Core Service Waiver to be voted on. It was approved last month and was brought up for discussion for a second time.
 - Attendees also discussed best ways to structure the CIA committee to ensure attendee anonymity.
 - The next CIA meeting will be held on Wednesday, March 23, 2022, at 5PM via Zoom. This meeting will be held as a Community Forum to receive community input on current progress with the Integrated Plan, where work from the committees will be shared to receive input and innovative ideas on how to end the HIV epidemic.

Motion: Dr. Johnson asked for a motion to accept the Standing Committee Updates. Poole motioned. Toler seconded. The vote passed unanimously.

7. State & National Updates –

- **Report from the NJ Department of Health (NJDOH)** – Kristin Reiter provided the following report:
 - There are no updates to report at this time.
- **Report from the Governor’s Advisory Council (GAC)** – Dr. Johnson provided the following report:
 - Two city members of the legislature are now on the Governor’s Advisory Council: Assembly woman Lisa Swain from Bergen County and Nancy Munoz from Union County.
 - There were discussions regarding the need to have non-Ryan White funded and non-CDC funded primary care providers involved in routine HIV testing according to the CDC standards that have been in existence since 2006.
 - Chelsea Betlow is working on some initiatives to address HIV clinical protocols, and Dr. Bagchi will be working with her to workshop ideas for ways
- **Report from the NJ HIV Planning Group (NJHPG)** – Guru provided the following report:
 - The NJHPG Issues committee last met on March 14, where they reviewed the 2017 Needs Assessment from the 2017 Integrated Plan. The new Needs Assessment topic will build on the prior topic of Youth Engagement. Focus ideas included the effect of depression and being “out” on youths’ sexual behavior, sex shaming and stigma around getting routine STD/HIV testing, and how being on parents’ health insurance is a barrier to getting testing.
 - Questions to consider for the needs assessment include how one’s family seeks healthcare, their relationship to healthcare, and how PrEP is advertised to youth as it is typically marketed towards MSM and not women.
 - Next Steps include developing questions based on discussion, and looking for agencies where stakeholders and youth can review and participate in the focus group
 - The General Assembly last met on February 17, where Ka’leef provided a brief update on behalf of the state:

- Ending the Epidemic statewide initiatives are moving forward and working on implementation with high priority objectives such as Medicaid collaborations and clinical protocols development.
 - There will be more info about the implementation workgroup coming soon.
 - As the Harm Reduction Package was signed, work on harm reduction strategies has begun with the Governor's office and administration
- There were continued conversations on the NJHPG structure and remodeling, such as discussing what the NJHPG is supposed to be doing and is responsible for, reviewing achievements, and identifying where the NJHPG went wrong in areas and how to improve moving forward.
- There was discussion from Ka'leef around a potential collaboration as a complete state with all of the EMA and TGAs. There was a note that invitation letters will be sent to all EMAs and TGAs leadership to begin this conversation, and further discussion will focus on partnership between State and EMA/TGAs to have one plan and shared resources to ensure a collaborative approach
 - Members felt the idea is interesting as a collaborated plan has been resisted by the NEMA PC for at least 30 years. Members feel, as the NEMA jurisdiction covers about 70% of the people living with HIV in New Jersey. A such, a state plan may not be the most beneficial for the community the NEMA PC serves compared to the communities of NJ.
 - Guru shared more information will likely be available at the next meeting, which will be tomorrow.
- New Training – NJ HIV Training and Capacity Development (TACD) Program has pilot training sessions available at the following link: <https://www.njtacd.org/program-directory>

The next meeting is the General Assembly tomorrow, March 17th, at 10AM.

8. Planning Council Administrative Issues

- **Report from Executive Committee** – Dr. Johnson provided the following report:
 - There is no report at this time.
- **Report from Treasurer** – Moore provided the following report.
 - The Planning Council's final spending amount for FY 2021 is \$260, 356.64. There is an excess in the amount of \$1,635.36.
- **Report from Planning Council (PC) Support Staff** – Guru reported the following:
 - The Support Team has mailed out Planning Council informational posters to Ryan White sub-recipients, along with a letter from the Chair of the CIA committee requesting they consider becoming PC members or attending meetings to provide input on the Integrated Plan.
 - Recommended stakeholders, as identified by the CIA committee as part of their Community Engagement, have been contacted, requesting they consider participating in meetings to provide input during the planning process of the Integrated Plan, especially for the March 23rd Community Forum being held by the CIA.
 - Vargas shared a new Project Manager has been identified, and more information is to come.

9. Old/New Business

- There is no old or new business to discuss currently.

10. Announcements

- The CIA is hosting the second community Forum on Wednesday, March 23, from 5-7PM via Zoom.
 - o The committee will be raffling a \$50 gift card to Family Dollar.
- Rutgers' Research CAB is hosting their annual event: ***Look at me Now: HIV Through the Generations*** on Wednesday, April 20 at 5PM.
 - o For more information, contact Janice Adams-Jarrells, Chair of the CAB, at 770-377-2600.

11. Next Meeting

The Planning Council meeting will meet on Wednesday, April 20, 2022, at 1:30pm via Zoom.

12. Adjournment

The meeting was adjourned at Dr. Johnson's decree at 2:54PM.