

Planning Council

MEETING SUMMARY

Wednesday, April 20, 2022 from 1:30PM to 1:54 PM
 Video-Conference via Zoom: <https://zoom.us/j/83368597496>
 Teleconference: (929) 205 6099 / Meeting ID: 833 6859 7496#

Present	Excused Absences	Unexcused Absences
1. Janice Adams-Jarrells	16. James Carrington	19. Kendall Clark
2. Ketlen Alsbrook (Recipient)	17. Thomas Johnson	20. Jeremiah Cohen
3. Dr. Ann Bagchi	18. Rev. Donald Ransom	21. Gloria Jones
4. Cezar Dumago (Secretary)		22. Elizabeth Kocot
5. Dr. Robert Johnson (Chair)		23. Dr. Dominga Padilla
6. Tamerla Lawrence		24. Ricardo Salcido
7. Dr. Walter Okoroanyanwu		25. Cynthia Cocagee
8. Warren Poole		26. Dr. Wanda Figueroa
9. Sharon Postel (Non-Voting)*		27. Tamerla Lawrence
10. Providencia Rodriguez		28. Patricia Moore (Treasurer)
11. Calvin Toler		29. Debbie Morgan
12. Aliya Roman (Non-Voting)*		
13. Vieshia Morales		
14. Joann McEniry (Vice-Chair)		
15. Natalie Muhammad		

Guests: None

PC Support Staff: Juanita Vargas; Christine Sadler

1. Welcome & Moment of Silence

Dr. Johnson welcomed all attendees and called the meeting to order at 1:30PM. A moment of silence was observed for those affected, those who have passed, and those living with HIV/AIDS.

2. Roll Call

- Dumago conducted the roll call for this meeting. Quorum was established later in the meeting.

3. Public Testimony

- There was a public testimony by Janice Adams-Jarrells. Janice brought up concerns about people aging with HIV/AIDS. Janice discussed that there are medical conditions associated with aging with HIV/AIDS. She continues to say that even though people have medical insurance such as Medicare and Medicaid. They still have high medical bills and copays. She is currently in need of hearing aids, but her insurance only allows a certain amount each ear. She does not qualify for payment assistant because of her income. She also stresses that this is affecting her health.
- Alsbrook responded that she did receive a request from a client for hearing aids.
 - o Alsbrook spoke with HRSA to see if hearing aids was an allowable expense under the Ryan White program.

- The recipient office was able to demonstrate that it was medically necessary. The importance of accessing services such as telehealth and communication with their providers.
- The recipients' office was granted permission to provide financial support through the health insurance premium and cautionary service category.

She will follow up with the agency that initiated the request for the hearing aid. Alsbrook provided her contact information for Janice to reach her to her for future questions. Alsbrook recommended that the Continuum of Care committee establish guidance for financial support for expenses such as hearing aids with is not usually a normal occurrence under the Ryan White program. More people are aging with HIV/AIDS so these requests will become more common.

- Dr. Johnson thanked Janice for highlighting this issue. He stated that when the Ryan White program was established an aging population was not considered. We now have a population that is aging with a chronic illness such as HIV/AIDS and must consider the illnesses that are associated. Dr. Johnson believes that the services need to be expanded greatly because of a lot of medical expenses are not covered by Medicare and Medicaid.
- Dumago asked about the aging population who are undocumented and are ineligible for charity care.
- Alsbrook inform Dumago that there is a service category under Ryan White Part A that offers emergency financial assistant which covers medical equipment as a one-time effort.

4. **Approval of the Meeting Summary from March 16, 2022**

The March 16th meeting summary was approved.

The March 16th meeting summary was sent electronically in advance for Planning Council review.

Motion: Dr. Johnson asked for a motion to approve the meeting summary as distributed. Warren motioned to approve. Janice seconded. The vote passed unanimously.

5. **Report from the Recipient**

- 89% of the 2021 grants has been closeout. Which is 34 out of 38 contracts.
- For 2022 all the contracts have been uploaded to ledger Star and are completing the approval sequence. The May 4th Council meeting is the target, to have all the contracts adopted.
- The Recipient's office is currently working on the final expenditure report for 2021 which is due May 27th. Also, the annual progress report, which will summarize performance outcomes, accomplishments, and challenges from 2021.

6. **Standing Committee Updates**

- **Continuum of Care (COC): Vieshia Morales** – The COC April 14, 2022, meeting was cancelled due to lack of quorum.

The next COC meeting will be held on May 12, 2022, at 10am via Zoom.

- **Comprehensive Planning Committee (CPC): Joann McEniry** –

The Comprehensive Planning Committee (CPC) met virtually on Friday, April 08, 2022 via Zoom. The meeting focused primarily on the Priority Setting and Resource Allocation Process, however updates regarding committee work on the Integrated Health Plan was also discussed. In addition:

- An overview of the Priority Setting and Resource Allocation process was conducted.
- Members received a presentation on Quality Management and the HIV Care Continuum (H4C) Update by Stephanie Antoine from the Recipient's office.
- The committee reviewed the service category definitions and supplemental materials to identify any changes necessary for the FY' 2023 definitions. The definitions contained no changes from last year and were approved for inclusion in the PSRA report.

The next CPC meeting will be held on Friday, May 13, 2022, at 9:30am via Zoom. The committee will continue work on goal and objective development for the Integrated Prevention and Care Plan and tasks necessary for the Priority Setting and Resource Allocation process. All are encouraged to attend.

- **Research and Evaluation Committee (REC): Ann Bagchi, Ph.D.** – provided the March 21st report.
 - The needs assessment was discussed.
 - Postel presented on some preliminary data that she compiled.
 - Reviewed data sets and assessment for the Prevention and Care Plan
 - Progress on the Funding stream analysis.
 - Workplan

The next meet will be held Monday, April 25th at 10 am via zoom.

- **Community Involvement Activities (CIA): Warren Poole** – provided the March 23rd report.
 - Roman from the recipient's office presented on the core service waiver.
 - The committee unanimously approved the core service waiver presented by the recipient's office.
 - They discussed the EHE and Integrated Plan.
 - Negative and Positives of having home testing kits.
 - The CIA committee is looking for a co-chair and secretary.
 - Warren(chair) would like a copy of the Bylaws for the CIA committee if one is available.

The next meeting would be held April 27th via zoom. There will be a discussion on Financial Literacy and the integrated plan.

7. State & National Updates –

- **Report from the NJ Department of Health (NJDOH)** –
 - There are no updates to report.
- **Report from the Governor's Advisory Council (GAC)** – Dr. Johnson provided the following report:
 - There are no updates to report
- **Report from the NJ HIV Planning Group (NJHPG)** –Sadler provided the following report:
 - NJHPG is developing an Aging with HIV/AIDs committee. They are looking for members to join the join the committee.
 - They will continue with the Transgender Day of Learning (TDOL). This committee will focus on developing resources and protocol to appropriately communicate with transgender population.

- Youth engagement- looking at schools and agencies to create a focus group between the ages of 13-25. One issue they are taking into consideration is the need for parental consent for youths under 18.

8. Planning Council Administrative Issues

- **Report from Executive Committee** – Dr. Johnson provided the following report:
 - HRSA issue a program letter now requiring term limits for members on the Planning Council. There are currently no limits.
 - A process regarding term limits needs to be developed and implemented.
 - The Executive committee will begin analyzing the bylaws recommendations, vote on it and then bring it to the council.
- **Report from Treasurer** – Moore provided the following report.
 - One month in this fiscal year we are on track to meet budget expectations, no exceptional or outrageous expenses this month.
- **Report from Planning Council (PC) Support Staff** – Vargas reported the following:
 - Christine Sadler was introduced as the new Program Manager. United Way is actively looking for a Program Assistant.

9. Old/New Business

- There is no old or new business to discuss currently.

10. Announcements

- None

11. Next Meeting

The Planning Council meeting will meet on Wednesday, May 18, 2022, at 1:30pm via Zoom.

12. Adjournment

The meeting was adjourned at Dr. Johnson's decree at 2:12PM.