



Planning Council MEETING SUMMARY

Wednesday, May 18, 2022 from 1:30PM to 2:12PM
 Video-Conference via Zoom: <https://zoom.us/j/83368597496>
 Teleconference: (929) 205 6099 / Meeting ID: 833 6859 7496#

Present	Excused Absences	Unexcused Absences
1. Janice Adams-Jarrells 2. Dr. Ann Bagchi 3. Kendall Clark 4. Cynthia Cocagee 5. Cezar Dumago (Secretary) 6. Dr. Robert Johnson (Chair) 7. Thomas Johnson 8. Gloria Jones 9. Joann McEniry (Vice-Chair) 10. Patricia Moore (Treasurer) 11. Natalie Muhammad 12. Dr. Dominga Padilla 13. Warren Poole 14. Providencia Rodriguez 15. Aliya Roman (Non-Voting)* 16. Calvin Toler	17. Ketlen Alsbrook (Recipient)	18. James Carrington 19. Jeremiah Cohen 20. Dr. Wanda Figueroa 21. Elizabeth Kocot 22. Tamerla Lawrence 23. Vieshia Morales 24. Debbie Morgan 25. Dr. Walter Okoroanyanwu 26. Sharon Postel (Non-Voting)* 27. Ricardo Salcido 28. Rev. Donald Ransom

Guests: None

PC Support Staff: Christine Sadler

1. Welcome & Moment of Silence

Dr. Johnson welcomed all attendees and called the meeting to order at 1:30PM. A moment of silence was observed for those affected, those who have passed, and those living with HIV/AIDS.

2. Roll Call

Sadler conducted the roll call for this meeting. Quorum was established later in the meeting.

3. Public Testimony

There were no public testimonies.

4. Approval of the Meeting Summary from April 20, 2022

The April 20th meeting summary was approved.

The April 20th meeting summary was sent electronically in advance for Planning Council review.

Motion: Dr. Johnson asked for a motion to approve the meeting summary as distributed. Warren motioned to approve. Janice seconded. The vote passed.

5. Report from the Recipient (Aliya Roman)

- FY 21 projectiles balance is approximately \$155,000. We may return \$30,000 back for MAI and \$125,000 back for Part A. For FY21, three agencies returned a total of \$283,000. Some of those funds were reallocated but there is still a balance that is going to be returned.
- The Annual Progress Report for FY21 is being worked on.
- For FY22, our notice of award has not been received yet. There is an upcoming conference call, and we are anticipating an update at that time.
- Regarding contracts for FY22, thirty-four has been adopted and an execution is underway.
- We are working with the City Clerk's Office to prepare the OSA Office for the virtual planning council meeting in June.
- We are working with the mayor's office to respond to the EMAS corrective action plan regarding bylaws.

6. Standing Committee Updates

- **Continuum of Care (COC): Christine Sadler**– The COC met virtually on Thursday May 12, 2022, via Zoom.
 - The COC reviewed Section 5 Situational Analysis.
 - Priority populations were the topic of discussion. These populations include the youth, transgenders, and African Americans.
 - Dr. Bagchi assigned committee members to gather information from these priority populations for discussion in the next meeting.

The next COC meeting will be held on June 9, 2022, at 10am via Zoom.

- **Comprehensive Planning Committee (CPC): Joann McEniry** – The CPC met virtually on Friday, May 13, 2022, via Zoom.
 - The CPC is working on tasks for priority settings and resource allocation process, and the Integrated Plan. Much of this meeting focused on the Integrated Plan task. The CPC worked on deliverables, activities, and strategies that aligned with each pillar in the plan. The goal is to continue working on these deliverables in the June meeting so it can be done for timely submission.
 - Postel gave an update on the Full Needs Assessment. It was reviewed as a group and considered for priority settings and resource allocation process.

Due to scheduling conflict, the next CPC meeting will now be held on Friday, June 17, 2022, at 9:30am via Zoom.

- **Research and Evaluation Committee (REC): Ann Bagchi, Ph.D.** – The REC met virtually on Monday May 16, 2022, via Zoom.
 - Postel gave an update on the Full Needs Assessment.
 - The REC is waiting for approval to send out questions for providers for people who do not have a medical visit documented. The REC is particularly interested in people who are seeing outside providers, from the Ryan White System, for medical visits.
 - A brief discussion about the Prevention Care Plan and Annual Epidemiologic report was held.
 - They are in the process of updating the survey tool the Assessment of the Administrative Mechanism. This year, only the recipient's office will be responding.

- An update for the Funding Streams Analysis was given.

The next meet will be held Monday, June 27, 2022, at 10 am via Zoom.

- **Community Involvement Activities (CIA): Warren Poole** – The CIA's April 27th meeting was cancelled.
 - They are in the process of electing a vice chair and secretary.

7. State & National Updates –

- **Report from the NJ Department of Health (NJDOH) – Kaleef Morse**
 - A flyer for the Annual HIV Clinical Update was sent out.
 - The NJ Statewide Symposium is back in person for Tuesday June 14 in Woodbury, NJ. Registration is open for this event.
 - Those who have HIV testing money from the state has a required grantees meeting to attend on Thursday June 30th.
 - Morse participated in a Statewide Collaboration meeting to talk about some issues surrounding Part A and Part B collaboration and how to make things more streamlined.
- **Report from the Governor's Advisory Council (GAC)– Ann Bagchi**
 - The GAC met on May 5, 2022.
 - Chris M. gave an update on funding, ETE, and harm reduction expansion.
 - Chelsea B. has been leading some initiatives to increase the rates of routine screening. She also gave an EHE update.
 - Bagchi gave a brief presentation about how to expand routine testing to all health providers.

A discussion about routine screening and the problems within it broke out.

- **Report from the NJ HIV Planning Group (NJHPG) – Kaleef Morse**
 - They will be having their first meeting in Camden on May 19, 2022.
 - HPG 2.0: a special implementation team is working to look at our structure and ensure that how we operate aligns with the requirements by CDC and HRSA.

8. Planning Council Administrative Issues

- **Report from Executive Committee – Robert Johnson**
 - The EC's last meeting was on May 17, 2022.
 - Committee went over bylaws. The head of the committee made recommendations for modifications to bylaws that will allow us to be in compliance with the recommendations from HRSA. They have sent these recommendations over to the mayor's office for approval. The mayor of Newark is the recipient of the grant.
 - We were previously waiting for guidelines and have received them now.
- **Report from Treasurer –**

There was no report for this month.
- **Report from Planning Council (PC) Support Staff –**

There was no report for this month.

9. Old/New Business

There is no old or new business to discuss currently.

10. Announcements

Kendall R. Clark, director of Health & Wellness Programs St. James Social Service Corporation, gave out information about rental assistance, HIV positive or negative. Not a lot of people are applying for this program and help is needed promoting it. Clark will be sending over a list of organizations that assist to Sadler so she can email it to the committee.

11. Next Meeting

The Planning Council meeting will meet on Wednesday, June 15, 2022, at 1:30pm via Zoom.

12. Adjournment

The meeting was adjourned at Dr. Johnson's decree at 2:12PM.