



**Research & Evaluation Committee
MEETING SUMMARY**

Monday, July 18, 2022, from 10:01 AM to 10:21 AM
 Videoconference via Zoom: <https://us06web.zoom.us/j/86359953177>
 Teleconference: (929) 205 6099 / Meeting ID: 863 5995 3177

PRESENT	EXCUSED	UNEXCUSED
1. Ann Bagchi, PhD/DNP (Chair) 2. Natalie Muhammad 3. Sharon Postel (Non-Voting) 4. Providencia Rodriguez 5. Kasny Damas 6. Debbie Mohammed	7. Corey DeStefano (Vice-Chair)	8. Warren Poole

Guests: None

PC Support Staff: Carla-Ann Alexander

1. Welcome and Moment of Silence

Dr. Bagchi called this meeting to order at 10:01AM. A moment of silence was observed for those who have passed on from HIV and COVID-19, as well as those living with both viruses.

2. Roll Call

Support Team conducted the roll call. Quorum was established.

3. Public Testimony

There were no public testimonies.

4. Review Action Steps

Action Steps	Responsible Party

5. Approval of the Meeting Summary from May 16th and June 27th, 2022

The meeting summary from May 16th and June 27th were sent out electronically and were motioned to be approved.

6. Updates from other Committees—PC Support Staff gave the updates.

- **Continuum of Care (COC)**

- The COC last met on July 14, 2022.
- The COC continued working on the Section 5 Situational Analysis.
- Members updated the following service standards:
 - Medical Transportation
 - Emergency Financial Assistance
 - Mental Health Service

➤ Non-Medical Case Management

- The service standards will be submitted to the Planning Council for review.
- The next COC meeting will be held on Thursday, August 11, 2022, at 10AM via Zoom.

● **Comprehensive Planning Committee (CPC)**

- The CPC last met on July 8, 2022.
- PC Support Staff gave a presentation on the CIA's consumer feedback for FY21.
- PC Support Staff presented the Funding Stream Report. The committee then reviewed and discussed any changes in the report.
- The Recipient office gave an update on the adjusted closeout balance for FY22.
- The Priority Setting and Resource Allocation report for FY22 was also reviewed. PC support staff will make the requested changes. The committee will review and approve in the next meeting.
- The next CPC meeting will be held on Monday August 12, 2022, at 9:30am via Zoom.

● **Community Involvement Activities Committee (CIA)**

- The CIA's June 22nd meeting was cancelled.
- The CIA's next meeting is scheduled for July 27, 2022, at 5pm via Zoom.

7. Old Business

- Needs Assessment Report—the NEMA 2022 Needs Assessment was given an extension. A draft summary of the survey will be available for the next meeting.
- Final 2022 Epidemiologic Profile Report—a request was sent out and an update will be given at the next REC meeting.

8. New Business

- Administrative Mechanism—submit the final AAM report to the Planning Council for review & approval on July 20 or August 17
 - The committee is waiting on a response from the Recipient Office. An update will be given at the next REC meeting.

9. Administrative Issues

United Way is currently in the process of finding a new Project Manager.

10. Announcements

Bagchi is working with the state on an initiative to increase routine HIV testing amongst primary care providers. She will keep committee updated.

11. Next Meeting

The next REC meeting will be held on Monday, August 15, 2022, at 10AM via Zoom.

12. Adjournment

The meeting was adjourned at 10:21 AM.