



**Friday, July 8, 2022, from 9:30 AM to 11:30 AM**  
 Videoconference via Zoom: <https://zoom.us/j/83743175727>  
 Teleconference: (929) 205-6099 / Meeting ID: 837 4317 5727

Present	Excused Absences	Unexcused Absences
1. Joann McEniry (Chair) 2. Janice Adams-Jarrells 3. Allison Delcalzo-Berens 4. Delia King 5. Sharon Postel (Non-Voting) 6. Al-Bayyinah Sloane 7. Calvin Toler 8. Vieshia Morales 9. Claudia Ortiz 10. Denise Brown 11. Aliya Roman (Non-Voting) 12. Ketlen Alsbrook (Non-Voting)		13. Debbie Morgan 14. Ricardo Salcido

**Guests:** None

**Support Staff:** Christine Sadler and Carla-Ann Alexander

**1. Welcome and Moment of Silence**

McEniry called the meeting to order at 9:30AM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

**2. Roll Call**

Support Team conducted the roll call. Quorum was established.

**3. Public Testimony**

**4. Approval of the Meeting Summary from May 13<sup>th</sup> and June 17<sup>th</sup>, 2022.**

The Meeting Summary from May 13<sup>th</sup> and June 17<sup>th</sup> was sent out electronically and were motioned to be approved. Adams-Jarell and Ortiz abstained from voting for the June 17, 2022, meeting.

**5. Standing Committee Updates—**

- **Continuum of Care Committee (COC)** –Morales provided the June 9<sup>th</sup> COC report:
  - The committee is still working on the Section 5 Situational Analysis.
  - The committee reviewed and updated the service standards for Outpatient/Ambulatory Health Services, Housing, and Medical Transportation.
  - The Outpatient/Ambulatory Health Services and Housing service standards was submitted to the Planning Council for thirty-day review.
  - The next COC meeting will be held on Thursday July 14<sup>th</sup>, at 10AM via Zoom.

- **Research and Evaluation Committee (REC)** – Support Team provided the June 27<sup>th</sup> REC report:
  - Members reviewed and updated the 2022 Assessment of Ryan White Part-A Administrative Mechanism in the Newark EMA Recipient Survey.
  - The final copy was not motioned to be approved during the meeting. It was sent out via email for members to review and approve.
  - Dr. Bagchi is working with the state on an initiative to increase HIV testing amongst primary care providers. She will give an update once received.
  - The Funding Stream Analysis Report is completed and will be emailed to committee members.
  - The data for the Epidemiological Profile will be sent out and is due to the CPC by June 30, 2022.
  - The next REC meeting will be held on Monday, July 18, 2022, at 10AM via Zoom.
  
- **Community Involvement Activities Committee (CIA)** – Support Staff gave an update.
  - The CIA June 22<sup>nd</sup> meeting was canceled.
  - The committee is still looking for a co-chair and secretary.
  - The next meeting will be held July 27, 2022, at 5PM via Zoom.

#### 6. Recipient Report—Aliya Roman

- The closeout balance previously reported by the Recipient’s Office has been adjusted. For FY21, the adjusted balance is \$130,461 in Part A and \$29,933 in MAI, giving a total of \$160,394.
- For FY22, there are thirty-seven sub-recipients and thirty-three programs for vendors. Ninety-four percent of those contracts, which are thirty-five of programs, are in the execution phase.
- A full notice award was received in the amount of \$12,526,012.
- HRSA approved NEMA’s Core Service Waiver for FY22 on July 7, 2022.
- Apart from Residential Substance Abuse, our allocations reflect the Priority Setting and Resource Allocation recommendations. As for Residential Substance Abuse, we will not be able to meet that recommendation because the one provider is not going to be funded for the second half of the year, per their request. Therefore, these funds are going to be reallocated to areas of need.
- Since recommendations have been finalized, the Recipient’s Office is expecting to receive returned award letters by July 11<sup>th</sup>. Their Programs Terms Report is given to HRSA to identify all allocations for FY22 and will be submitted by July 26<sup>th</sup> along with the program submission report.
- The FY22 site visits are in final review. The visits will start in August and conclude by February 2023.

#### 7. New Jersey HIV Planning Group (NJHPG) Report

No report.

#### 8. Old Business

- **PRESENTATION:** One-year Presentation of CIA consumer feedback by Carla-Ann Alexander. Support Staff emailed PowerPoint to committee.

*Brief overview:*

- For March 2021 the CIA focused on priority settings.
  - For April 2021, the CIA focused on housing needs.
  - For May 2021, the CIA focused on core and support services.
  - For June 2021, the CIA discussed telehealth.
  - For July 2021, the CIA focused on EHE.
  - For September 2021, the CIA focused on consumer issues.
  - For October 2021, the CIA focused on the epidemiologic overview.
  - For November 2021, the CIA focused on community engagement.
  - For January 2022, the CIA focused on gender affirmation and COVID-19 barriers.
  - For February 2022, the CIA focused on resource allocation and outreach.
- Review other committee recommendations regarding PSRA process and services improvements for FY23.
    - No additional recommendations were given from other committees.
    - Sadler mentioned a discussion held during the last CIA meeting on May 25<sup>th</sup>. Aliya Roman asked the committee for feedback based on the chart she presented for FY22 Part A and MAI Ranking. Some committee members had questions about Emergency Financial Assistance and Mental Health Services. They were concerned that people are still suffering from the pandemic and that EFA services should be more prioritized. She pointed out that moving a service up in priority does not change the resources allocated to that service. The committee members then unanimously voted to keep the ranking the same.
    - McEniry stated that people being educated about their and/or other agencies' access to funds should be a consideration down the road. Roman agreed with this barrier and stated that if an agency doesn't have the funds available, that case manager has a responsibility to refer the client to a partnering program in the EMA that still has funds. If case managers are unaware of which programs still have funds, they must contact their program manager at the Recipient's Office to be informed.
    - The committee and consumers agreed to keep Part A and MAI rankings the same.
  - Discuss and finalize FY22 Minority AIDS Initiative (MAI) priorities.
    - This item got tabled to coincide with the review of FY23 Priority Setting and Resource Allocation Report Draft.
      - Support staff will go through document and update changes.
      - The CPC set a goal to complete by August so it can be submitted to the Planning Council for thirty-day review, then be submitted to the Recipient Office.

**9. New Business—**

- Funding Stream Analysis by Christine Sadler—the committee reviewed the report together and it will be sent out electronically.

*Brief overview:*

- The CPC want to highlight specific agency funds that were increased/decreased.
- Key Findings in Ryan White Part A—the total HRSA award for the Newark EMA in 2022 was \$12,526,012, with a slight increase of \$368,498. This increase came from

- unspent funds from the previous year. There are twenty-three agencies funded in Essex County, six in Union County, and four in Morris, Sussex, and Warren Counties.
- Key Findings in Ryan White Part B—the State of NJ Department of Health’s overall Part B award for 2021 was \$1,649,445 lower than in 2020. The ADAP award went down by over 1 million. The Part B Supplemental Award also decreased by \$190,625.
  - The Division of Mental Health and Addiction Services (DMHAS) overall funding for substance abuse increased by \$146,556 from 2021-2022 for Morris, Sussex, and Warren counties, while there were decreases for Essex and Union counties.
  - In terms of EHE, information about which agencies were awarded for FY22 is needed. Sharon stated that a table should be created that included information about providers, service categories, and the amount given to that category for FY22.
  - The committee reviewed the list of agencies in Essex County who receive EHE funding. Denise Brown suggested creating another column for CHW to vary confusion since urban renewal has the CHW and not housing funds. The committee agreed.
  - Questions asked were, “Who is the priority population for HOP? What county must you reside in to qualify? Is there an income limit?” Talley answered explaining that HOPWA targets individuals who are ramp burden, meaning that they’re paying over 30% of their income towards rent and utilities. These are individuals who may be at imminent risk of homelessness. To elaborate, people who received an eviction letter, individuals who are unstably housed, couch-surfing, etc. These individuals must have some form of income that would be able to support them, for at least throughout the duration of the program. For the first six months, they received one hundred percent subsidy. For the next eighteen months, thirty percent of their income goes towards rent and utilities. They are then set up with a Housing Ambassador, who is considered an advocacy person, and a Case Manager. Individuals must live in Essex County to apply. The income qualification is based on Ryan White eligibility, which is five hundred percent of FPO. Individuals who are undocumented can also apply for the program as long as they have a form of income. This program was modeled based off “211” who now have access to Housing Ambassadors that can help individuals find emergency housing.
  - In terms of the impact on priority setting and resource allocations, we need to look which areas have been underfunded.

## **10. Announcements**

There were no announcements.

## **11. Next Meeting**

The next CPC meeting will be held on Friday, August 12, 2022, at 9:30 AM via Zoom.

## **12. Adjournment**

The meeting ended by McEniry’s decree at 11:30 a.m.