



Research & Evaluation Committee

MEETING AGENDA

Monday, November 16, 2020 at 10:00AM

Video-Conference via Zoom: <https://zoom.us/j/97965443375>

Teleconference: (929) 205 6099 / Meeting ID: 979 6544 3375#

1. **Welcome and Moment of Silence**
2. **Roll Call**
3. **Public Testimony**
4. **Review Action Steps**

<u>Action Steps</u>	<u>Responsible Party</u>
1. Review the EIRC Survey Tool	Dr. Bagchi
2. Send the FY21 Needs Assessment questions and methods	Support Staff
3. Provide feedback for the Needs Assessment questions and methods	All Committee Members
4. Send any feedback on the Administrative Mechanism Process and the Epidemiological Profile to Sharon Postel	All Committee Members

5. **Approval of the Meeting Summary from October 19, 2020**
6. **Updates from other Committees**
 - COC
 - CPC
 - CIA/CC
7. **Old Business**
 - Finalize the review of the EIRC Survey Tool for client case studies
 - Finalize FY 2021 NA research questions and methodology
8. **New Business**
 - Update on the Quality Improvement Plan and benchmarks (Ehiri)
 - Discuss Committee training needs for FY 2021
9. **Administrative Issues**
10. **Announcements**
11. **Next Meeting**

The next REC meeting will be held on Monday, December 21, 2020 at 10AM via Zoom.
12. **Adjournment**