

Continuum of Care Committee

MEETING SUMMARY

Thursday, July 9, 2020, at 10AM - 12PM

<https://www.gotomeet.me/UWGUC/cocmeeting>

(571) 317-3122 / Access Code: 700-706-061

Present	Excused Absences	Unexcused Absences
1. Cezar Dumago 2. Maisel Guzman 3. Wanda Figueroa, MD 4. Vieshia Morales (Vice-Chair) 5. Dominga Padilla, MD 6. Mario Portilla (Chair) 7. Nancy Scangarello	8. Ann Bagchi, Ph.D. (Secretary) 9. Aliya Onque (Non-Voting) 10. Pat Moore	11. Kendall Clark 12. Lauro Rocha

Guests: Karen Ehiri, Martha Downey, Roxanne Barker, Sharon Postel, Tanzila Salim, Warren Talley.

Support Staff: Tania Guaman, Vicky Saguy

1. Welcome and Moment of Silence

Portilla called the COC meeting to order at 10:00 AM and welcomed all in attendance. Portilla also called for a moment of silence to be observed for all those living with, those who have passed and those affected by HIV/AIDS.

2. Roll Call

Support Staff conducted the roll call. Quorum was established later during the meeting.

3. Public Testimony

There was no public testimony at this meeting.

4. Approval of Meeting Summary from June 11, 2020

The committee received the June 11th meeting summary in advance for review. Portilla asked for a motion to approve the meeting summary as presented. Scangarello motioned to approve. Dr. Figueroa seconded. There were no oppositions or abstentions. The summary was approved as presented.

5. Standing Committee Updates

- **CPC** – Guaman provided the CPC report. The last Comprehensive Planning Committee meeting was held on June 12th, 2020. The following occurred at the meeting:
 - In preparation for the priority setting and resource allocation (PSRA) process, the committee received the following presentations and identified important data considerations for planning:
 - AIDS Drug Distribution Program (ADDP)
 - Feedback from other Planning Council Committees.
 - Quality Management and Retention in Care.

- In addition, key principles and criteria for the Priority Setting and Resource Allocation process were reviewed, including the Planning Council Primer.

The next CPC meeting will be held on Friday, July 10th, 2020 at 9:30AM via GoToMeeting.

- **REC** – Support Staff provided the REC report.

The last Research and Evaluation Committee meeting was held on Monday, June 15, 2020. The following occurred at the meeting:

- The Committee reviewed the Interim Needs Assessment Report, which showed the positive impact of stable housing in health outcomes for PLWHA. This report will be shared with the CPC tomorrow.
- The REC finalized the Tool for the 2020 Assessment of Administrative Mechanism, which will be sent to the Recipient's Office on July 13th. Several questions were added on the survey to assess the impact of the COVID-19 pandemic in the contracting process.
- The committee also reviewed the Interim 2020 Funding Stream Analysis report, which will be presented to the CPC tomorrow.
- Support Staff submitted the approved case study tool to the Recipient's Office, which is one of the activities outlined in the 2017-2021 Integrated HIV Prevention and Care Plan.

The next REC meeting will be held on Monday, July 20th, 2020 at 10AM via GoToMeeting.

- **CIA/CC** – Tania Guaman (Support Staff) provided the CIA report.

The last Community Involvement Activities/Community Conversations Committee meeting was held on Wednesday, June 24th, 2020. The following occurred at the meeting:

- Committee members received updates about the REC's progress on the needs assessment and discussed some of the findings.
- Committee members received a brief overview of the priority setting and resource allocation process and its importance in planning for Part A funding for FY'21. Support Staff provided a worksheet and service category definitions for the priority setting ranking activity. Consumers then engaged in discussions to prioritize in ranking order the 16 Newark EMA service categories. The final recommended rankings are available on the CIA meeting summary.
- During this conversation, Telehealth services were also mentioned as a service that will help clients to keep their appointments and reach viral load suppression. But not having access to technology devices was noted as a barrier to care.
- During the community conversations about COVID-19, most consumers were feeling optimistic saying "I am blessed to have all my needs covered. I am doing great. I am hanging in there".
- Another attendee mentioned that he was struggling with his sleeping habits and that he was subconsciously dealing with a whole new deadly virus. But overall "I am doing well", he said

The next CIA meeting will be held on July 22nd, 2020 at 5:00 PM via GoToMeeting.

6. Old Business

- **Reformat & Update the Non-Medical Medical Case Management Service Standard**

The COC Committee continued the review of the Non-Medical Case Management. Portilla asked if any input about the performance indicators section from the Recipient office was received. Support Staff mentioned that guidance was received. Postel also recommended that the performance indicators be kept.

After making live edits based on recommendations from members during the meeting, Portilla asked for a motion to approve the Non- Medical Case Management service standard with edits. Morales motioned to approve. Scangarello seconded. There were no abstentions or oppositions.

7. New Business

- ***Reformat & Update the Emergency Financial Assistance Service Standard***

The Committee reviewed the Emergency Financial Assistance Service Standard, previously reviewed by the assigned subcommittee comprised of Dr. Padilla and Guzman. All recommended edits were discussed and made live. Then, Portilla asked for a motion to approve the Emergency Financial Assistance service standard with edits. Scangarello motioned to approve. Dr. Figueroa seconded. This final version will be introduced to the Planning Council this month.

- ***Reformat & Update the Psychosocial Support Service Standard***

The Committee edited the Psychosocial Support Service Standard, previously reviewed by the assigned subcommittee comprised of Dr. Figueroa and Talley. When reviewing the HRSA definition from Policy Clarification PC-16-02, the committee recommended that Support Staff ask HRSA for clarification regarding the service standards definition since there is an item that does not apply to the EMA in the Psychosocial Service Standard. The Committee also wanted to know if those items that do not apply to the Newark EMA could be removed.

The Committee finished reviewing up to Section IV of the Psychosocial Support Service Standard. The review of the Psychosocial Support Service Standard will be finalized at the next meeting.

8. Administrative Issues— PC Support Staff

Support Staff thanked everyone for the patience with the technical difficulties experienced during the meeting and stated that the issue will be addressed. Support Staff added that calendar invites are sent so members can confirm their attendance by replying yes.

9. Announcements

- On behalf of the CIA, Support Staff shared that the CIA Meeting will be held on July 22 with a focus on Ryan White Part A resource allocation.
- Talley announced that he resigned from his membership at the COC. Portilla asked if Talley will be the new City of Newark Representative during the COC meetings. Talley explained that he will need to confirm this information with the Recipient's Office.

10. Next Meeting

The next COC meeting will be held on Thursday, August 13, 2020 at 10 AM via GoToMeeting.

11. Adjournment

Portilla asked for a motion to adjourn the meeting. Scangarello motioned to approve. Dumago seconded. All members agreed. The meeting was adjourned at 11:45 AM