

Continuum of Care Committee

MEETING SUMMARY

Thursday, June 11, 2020, at 10AM - 12PM

<https://www.gotomeet.me/UWGUC/cocmeeting>

(571) 317-3122 / Access Code: 700-706-061

Present	Excused Absences	Unexcused Absences
<ul style="list-style-type: none"> 1. Ann Bagchi, Ph.D. (Secretary) 2. Cezar Dumago 3. Wanda Figueroa, MD 4. Maisel Guzman 5. Vieshia Morales (Vice-Chair) 6. Mario Portilla (Chair) 7. Lauro Rocha 8. Nancy Scangarello 9. Warren Talley 	<ul style="list-style-type: none"> 10. Pat Moore 11. Dominga Padilla, MD 12. Aliya Onque (Non-Voting) 	<ul style="list-style-type: none"> 13. Kendall Clark

Guests: Karen Ehiri, Martha Downey, Roxanne Barker, Sharon Postel, Michelle Harvey

Support Staff: Tania Guaman, Vicky Saguay

1. Welcome and Moment of Silence

Due to unforeseen circumstances, Portilla could not be present at the beginning of the meeting. Morales called the COC meeting to order at 10:08 AM and welcomed all in attendance. Morales then called for a moment of silence to be observed for all those living with, those who have passed and those affected by HIV/AIDS and COVID-19.

2. Roll Call

Dr. Bagchi conducted the roll call. Quorum was established.

3. Public Testimony

There was no public testimony at this meeting.

4. Approval of Meeting Summary from May 14, 2020

At the last COC meeting, the April meeting summary was approved as presented.

The May 14th meeting summary was reviewed. Morales asked for a motion to approve the meeting summary as presented. Scangarello motioned to approve. Dr. Bagchi seconded the motion. There were no oppositions, abstentions, or edits. The meeting summary was approved as presented.

5. Standing Committee Updates

- **CPC** – Guaman provided the CPC report. The last Comprehensive Planning Committee meeting was held on May 8, 2020. The following occurred at the meeting:

- The CPC started the Priority Setting and Resource Allocation Process and noted that there is not an existing written process. The CPC will be working to develop one and it will be discussed at next meeting.
- The HRSA service category definitions were reviewed and approved for the 2021 Priority Setting and Resource Allocation report.
- There was a presentation from the recipient about H4C and a one-year CIA Consumer Feedback presentation. After each presentation, the key considerations were noted and will be used for the PSRA process.

The next CPC meeting will be held on Friday, June 12 at 9:30AM via GoToMeeting.

- **REC** – Dr. Ann Bagchi (REC Chair) provided the REC report. The last Research and Evaluation Committee meeting was held on Monday, May 18, 2020. The following occurred at the meeting:
 - The REC made progress on the 2020 Needs Assessment update. Postel made good progress on the Needs Assessment and a Needs Assessment draft will be reviewed at the next meeting.
 - The EIRC’s survey /tool was reviewed and will be used for their case study.
 - The REC also reviewed the tool for the Assessment of the Administrative Mechanism. Postel will finalize it and the document will be approved at the next meeting.

The next REC meeting will be held on Monday, June 15, 2020 at 10AM via GoToMeeting.

- **CIA/CC** – Tania Guaman (Support Staff) provided the CIA report. The last Community Involvement Activities/Community Conversations Committee meeting was held on Wednesday, May 27, 2020. The following occurred at the meeting:
 - A community conversation was held regarding the REC’s work on the Needs assessment with emphasis on Housing. Consumers received the results of the feedback gathered at the February meeting and shared its potential impact on the PRSA process. When housing was mentioned as one of the priorities, attendees agreed that this is an area of need.
 - Members also discussed the Priority Setting and Resource Allocation, how the process works, and the importance of consumer involvement.
 - A conversation was held about the impact COVID-19. Consumers mentioned that an attendee experienced bumps on his hands from using gloves. Dr. Okoroanyanwu noted that the consumer might have had an allergic reaction to latex. The consumer will follow up with his provider about this issue. Another attendee stated that his building has odors and needs to. He applied for housing in Newark but was rejected because he is currently living Irvington. Harvey explained that the Newark housing authority prioritizes Newark residents, but that she will assist the consumer in finding a new home.
 - Consumers showed concerns about food prices going up and they think that the prices will continue to rise due to the pandemic. Food Stamps, Stimulus Checks, Telehealth, and access to services and medication were also topics mentioned during the meeting. Access to technology and the knowledge to use these devices were found to be barriers to accessing services and engaging in PC activities.

The next CIA meeting will be held on June 24, 2020 at 5:00 PM via GoToMeeting.

6. Old Business

- **Reformat & Update the Medical Case Management Service Standard** - The COC conducted an in-depth review of the Medical Case Management Service Standard with edits recommended by the subcommittee comprised of Dr. Bagchi, Clark and Rocha. These edits were then reviewed by

the overall COC for final approval. Support Staff will make all grammatical recommendations in the document, add the language from Outpatient/Ambulatory Health Services into the Engagement and Retention of Clients Section, add the Service Limitation section.

Portilla asked for a motion to approve the Medical Case Management service standard with edits. Morales motioned. Scangarello seconded. All approved. There were no abstentions or oppositions. The Medical Case Management Service Standard was approved with the above edits.

7. New Business

- **Reformat & Update the Non-Medical Case Management Service Standard** – The COC started the review of the Non-Medical Case Management Service Standard, with edits recommended by a subcommittee review comprised of Portilla and Scangarello. Committee members recommended that Support Staff contact Non-Medical Case Managers agencies as well as the Recipient that monitors the performance to get input for the Non-Medical Case Management Service Standard.

Portilla asked for a motion to table this item for the next meeting to receive clarification and proceed with the review of the Non-Medical Case Management Service Standard. Scangarello motioned to approve. Dr. Bagchi and Dumago seconded the motion. This item will be reviewed at the next meeting with input from Non-Medical Case Managers and/or the Recipient's office.

8. Administrative Issues— PC Support Staff

Support Staff is tracking member attendance to make sure that meetings will have quorum. Members were asked to reply with a yes, no, or maybe to indicate whether they plan to attend a meeting.

9. Announcements

- Dumago mentioned that the Rutgers FXB is reaching out to agencies to conduct a web review of charts. Postel added that if agencies are hesitant to do a chart review online due to confidentiality concerns, they should consult with their RW program monitor.
- Portilla asked if the COC Committee wants to meet in August or take off since the Planning Council usually has a vacation in August. Postel shared that the PC will not have vacation in August since there time sensitive items to be approved including the Priority Setting and Resource Allocation. Last year, having a vacation in August pushed some deadlines back. Therefore, Postel recommended that the COC review their priorities based on any legislative responsibilities due by August and ask the Recipient for input.
- The Recipient and Postel sent information to Support Staff regarding the SAMHSA authorization to use their Minority AIDs Initiative Funding to purchase HIV and Hepatitis-C at home test for clients who receive substance abuse disorder treatment services for consideration.

10. Next Meeting

The next COC meeting will be held on Thursday, July 9, 2020 at 10 AM via GoToMeeting.

11. Adjournment

Portilla asked for a motion to adjourn the meeting. Morales motioned to adjourn. Dumago seconded the motion. All members agreed. The meeting was adjourned at 11:49 AM.