



SCHOOL OFFICE USE	
OEN	
Student Name	
Birth of Date	
Month/Day/Year	Proof of DOB
Grade in September	
Registration Date	Month/ Day/ Year

**Ottawa Islamic School  
New Student Registration  
2022 - 2023**

\*We require you to complete the entire Student Application Form and bring the required documentations before the registration process can begin.

**Check list of original documents required for registration**

Please bring the following:

- 1. Proof of Address**  
Any bill or letter that has your current address
- 2. Child's original birth certificate**
- 3. Canadian immigration or citizenships documents**  
Please bring passport if available
- 4. Original school report cards**  
Please bring a copy of your child's 2021/2022 report cards
- 5. Child's immunization records since birth**  
If your child is new to the country or is new to Ontario
- 6. Passport size photo**
  - ❖ All students entering Kindergarten for the first time
- 7. Any other relevant documentation involving guardianship, court orders, etc.**
  - ❖ Please note that this application is double sided.

Ottawa Islamic School  
613-727-5066  
www.ottawaislamicschool.org



**Ottawa Islamic School  
Student Application Form  
2022 - 2023**

**Student Information**

Child's Full Legal Name: \_\_\_\_\_  
First Name Middle Name Last Name

Address: \_\_\_\_\_  
Street Postal Code

Date of Birth: \_\_\_\_\_ Gender: Male  Female   
YYYY/ MM / DD

**Previous School Attended**

Last date attended: \_\_\_\_\_ Grade at Previous School   
Year/Month/ Day

School name: \_\_\_\_\_ School Address: \_\_\_\_\_

Last School in Ontario, if different from Previous School

Ontario School: \_\_\_\_\_ Ontario School Address: \_\_\_\_\_

**Student Medical Health Information (MUST BE FILLED IN)**

Doctor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

OHIP #: \_\_\_\_\_

Does your child have any life threatening conditions?  
\_\_\_\_\_

Please list any health problems the student might have such as: allergies, asthma, etc...  
\_\_\_\_\_  
\_\_\_\_\_

Are there any medications that you require the school to hold for the student, such as an inhaler or Epi-Pen? \_\_\_\_\_

**Student Citizenship Information**

Country/ Province of Birth: \_\_\_\_\_ Status in Canada: \_\_\_\_\_

First Language: \_\_\_\_\_ If not born in Canada, date of entry: \_\_\_\_\_

***\*Immigration documents are required to verify status in Canada***

## Ottawa Islamic School

### Parent / Guardian Information #1

Name: \_\_\_\_\_  
Mr. / Mrs.      Last Name      Middle Name      First Name

Relation to student: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_  
*If different from student*

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Priority:  1<sup>st</sup>       2<sup>nd</sup>       3<sup>rd</sup>

Student lives with:  Both parents       Mother       Father       Guardian

### Parent / Guardian Information #2

Name: \_\_\_\_\_  
Mr. / Mrs.      Last Name      Middle Name      First Name

Relation to student: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_  
*If different from student*

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Priority:  1<sup>st</sup>       2<sup>nd</sup>       3<sup>rd</sup>

Student lives with:  Both parents       Mother       Father       Guardian

### Emergency Contact: Other than Parent / Guardian

Name: \_\_\_\_\_  
Mr. / Mrs.      Last Name      Middle Name      First Name

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Relation to student:  Grandparent       Uncle       Aunt       Other: \_\_\_\_\_

**I verify that the above information is valid as of this date.**

Parent / Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OTTAWA ISLAMIC SCHOOL 2022/2023**

Please write all students who will be attending the school.-

Grade(s)	Student Name(s)	Male /Female	Date Of Birth YYYY / MM / DD	Returning Student	New Student	Fees
JK						
SK						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
Grade 7						
Grade 8						
Grade 9						
Grade 10						
Grade 11						
Grade 12						
Total:						

**PAYEE INFORMATION**

Payee Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**FOR FINANCE OFFICE ONLY**

Type of Payment	<input type="checkbox"/> Yearly <input type="checkbox"/> Monthly
Cycle	<input type="checkbox"/> 20 <sup>th</sup> of each month <input type="checkbox"/> 1 <sup>st</sup> of each month
Book#	
Receipt#	
Monthly fees	\$
Registration fee	\$

Total: \_\_\_\_\_

Finance Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp: \_\_\_\_\_



## Ottawa Islamic School

10 Coral Ave, Ottawa, Ontario K2E 5Z6  
Tel: 1.613.727.5066 | Fax: 1.613.727.8486

### Media/School Website Permission Form 2022/2023

Dear Parents/ Guardians: We would like to tell the community about the many positive things taking place in our school. However, we want to strike the right balance between getting our message out and respecting the wishes of parents/guardians who do not want their child/children photographed, videotaped, or their child/children name displayed on the Ottawa Islamic School classroom or website. Please fill in the following permission form and return it to the school as soon as possible.

Jazkallah Kheiran,  
Muna Egeh / School Principal

#### Media Publications

- **I consent** to my child being photographed, videotaped, or interviewed and their name and image used in school publications and or medical coverage of school related events.
- **I do NOT consent** to my child being photographed, videotaped, or interviewed and their name and image used in school publications and or medical coverage of school related events.

#### School Website/School-wide Social Media

- **I consent** to my child's school work (text, videotape, audio, art, etc.), name, and/or photo/image/video image being used on the school website. (Please note as a normal practice the school will not publish names of students. Most pictures will be group shots)
- **I do NOT consent** to my child's school work (text, videotape, audio, art, etc.), name, and/or photo/image/video image being used on the school website. (Please note as a normal practice the school will not publish names of students. Most pictures will be group shots).

#### Classroom- Website/blog/email

- **I do consent** to my child's work, name or photo/image/video being used on a teacher's blog/website or email communication to parents.
- **I do NOT consent** to my child's work, name or photo/image/video being used on a teacher's blog/website or email communication to parents.

<b>Student Name(s):</b> (please print)	
<b>Grade(s):</b>	
<b>Parent / Guardian Name:</b>	
<b>Parent / Guardian Signature:</b>	
<b>Date:</b>	



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