A picture containing company name

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**Professionalism and Governance**

**Professionalism Assignment 2**

(Recommended Time: 1 hour)

1. You are the manager of manager for a large DC scheme. Several projects have been put in place to improve efficiency. A bonus scheme has been enacted for fulfillment of these projects. However, you are falling behind and it is partly your fault. How should you proceed?

# (15 marks)

1. A friend, who knows you work in pensions administration, asks for advice on whether he should take the enhanced transfer value being offered by his employer. What do you say to him?

# (10 marks)

1. You are a Pension Manager and you had previously agreed a junior colleague could take this afternoon as study leave. This morning another colleague has called in sick for the day which means you will be short staffed in the team. A major piece of work for the team you expected to be completed yesterday is still not completed. Do you still let the colleague take study leave?

# (15 marks)