**Job Posting for Library Director for the Florida Public Library**

Position requires a Bachelor’s Degree.

Candidate must have completed or be willing to complete the 4 Basic Library Techniques classes within 5 years of their appointment. Candidate must hold, or obtain within 6 months, a certificate of Subprofessional Librarianship.

The individual is in charge of the daily operations of the library and supervises staff and volunteers. He or she must be able to create and administer a budget, is in charge of ordering all materials, developing programming and special events and completing biweekly warrants. He or she is responsible for the completion of an Annual Financial Report and the State Aid application on a yearly basis. He or she will represent the library to a board of 3 trustees and to the town selectboard.

Must be able to lift 20lbs and have a valid driver’s license. All employees are CORI checked.

This is an 18 hour a week position with a starting pay rate of $18.00/hr.