***How to utilize the California Required 3-Year Action Plan***

*Template designed for PC and may have minor formatting issues on Mac*

Please note that defensible space is required at all timesfor all buildings or structures within California’s State Responsibility Area under Public Resource Code 4291 and for Local Governments with designated Very High Fire Hazard Severity Zones under Government Code 51182. Consult your local fire authority for local defensible space requirements if your community is outside of the land classifications above.

1. Double click in the page 2 header area and enter the name of your Firewise Community and enter the 3-year span this action plan will apply to.
2. Community description. Enter a brief description of your community. An example has been provided for you, but please replace with your own community description.
3. In the Year banner, enter the year that will apply to the Year 1 efforts. Repeat this step for years 2 and 3, entering the consecutive years.
4. Utilizing the numbered points, enter the tasks that have been identified by your community. You can add additional numbered tasks you have identified for your community; however, the Program Topics must be utilized.
5. To add additional goals under each category, simply use the last, pre-identified numbered point, to add as necessary.
6. The document will auto format and expand as information is entered.
7. Once the document is completed it can be submitted through the Firewise Portal.

Helpful links for creating a three-year action plan.

NPFA Firewise USA, Time and Expanse Investment Examples ([Here](https://www.nfpa.org/-/media/Files/Firewise/Get-started/FirewiseTimeExpenseInvestmentExamples.ashx/))

CAL FIRE Defensible Space ([Here](https://www.fire.ca.gov/programs/communications/defensible-space-prc-4291/?msclkid=60bae8b7c01b11ecb72096aeb8e2dbef))

Ready for Wildfire ([Here](https://www.readyforwildfire.org/?msclkid=250d5e8cc01c11ecaf542ff4f49f3e4f))

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| ***Please enter a brief description of your community and delete the example below*** |
| Our local community with approximately 100 households is located within the wildland urban interface and intermix in the Sierra Nevada Mountain range. This proposed Firewise USA™ Site Community Wildfire Action Plan was developed through input received during the Summer 2020 Firewise Assessment and an after-action review of the Fire that affected the community. The goal of the Plan is to develop a strategy to incrementally outreach, educate, and implement efforts to make our neighborhood and the surrounding area more fire resilient.” |

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| **Year 1 –** |

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| **Education and Outreach Goals** |
| **1.**  **2.**  **3.**  **4.**  **5.**  **6.** |

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| **Home Hardening Goals** |
| **1.**  **2.**  **3.** |

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| **Fuel Reduction Goals** |
| **1.**  **2.**  **3.** |

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| **Evacuation Planning and Wildfire Preparedness** |
| **1.**  **2.**  **3.** |

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| **Year 2 -** |

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| **Education and Outreach Goals** |
| **1.**  **2.**  **3.**  **4.**  **5.**  **6.** |

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| **Home Hardening Goals** |
| **1.**  **2.**  **3.** |

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| **Fuel Reduction Goals** |
| **1.**  **2.**  **3.** |

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| **Evacuation Planning and Wildfire Preparedness** |
| **1.**  **2.**  **3.** |

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| **Year 3 -** |

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| **Education and Outreach Goals** |
| **1.**  **2.**  **3.**  **4.**  **5.**  **6.** |

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| **Home Hardening Goals** |
| **1.**  **2.**  **3.** |

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| **Fuel Reduction Goals** |
| **1.**  **2.**  **3.** |

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| **Evacuation Planning and Wildfire Preparedness** |
| **1.**  **2.**  **3.** |