



FireSafe **COUNCIL**

Board of Directors' Meeting

June 24, 2020



Fire Safe Council of Nevada County
 P.O. Box 1112 Grass Valley, CA 95945
 Phone (530) 272-1122 Fax (530) 648-1122
 www.areyoufiresafe.com

| Board of Directors' Meeting | | Thursday, June 24, 2021 |
|---|--------------------|--------------------------------|
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**FIRE SAFE COUNCIL OF NEVADA
COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County
P.O. Box 1112 Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, June 24, 2021**, at **10:00 a.m. via teleconference** due to the stay-at-home restrictions currently in effect.

MISSION

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from May 27, 2021 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Dave Walker
 - a. Financial Report
 - b. Approval of Budget for Fiscal Year 2021-2022 **Action**
 - c. Next Meeting: Thursday, August 12, 2021 at 9:30 am via teleconferencing
7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
 - a. Executive Committee Meeting Report
 - i. Report on contract negotiations with Executive Director **Action**
 - ii. Other
 - b. Next Meeting: Thursday, August 12, 2021 at 9:30 am via teleconferencing.
8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
 - a. Operations update
 - b. Programs update
 - c. Projects update
 - d. Other
9. ADJOURN TO CLOSED SESSION
 - a. FSC Executive information
 - b. Adjourn to Opens Session
10. DIRECTORS COMMENTS – Information
11. ADJOURN

NEXT BOARD MEETING: Thursday, August 26, 2021 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is: <https://zoom.us/j/93896079702?pwd=NTJkRXVvMlIaT0haYnJrZ3lQaW5iUT09>

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. This meeting will conform to the Open Meeting Act. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA

www.areyoufiresafe.com

200916



Fire Safe Council of Nevada County Board of Directors Meeting Minutes
Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA
Date and Time: Thursday, May 27, 2021 at 10:00 AM via teleconference

In Attendance:

DIRECTORS

| | |
|------------------------------|---------------------------------------|
| (DT) Donn Thane, Chairman | (ET) Eric Trygg, Director |
| (RN) Rick Nolle, Vice-Chair | (SH) Sue Hoek |
| (DW) David Walker | (TM) Terry McMahan |
| (WK) Warren Knox, Secretary | (HW) Hank Weston, Director |
| (AD) Alan Doerr, Director | (PW) Pete Williams, Director |
| (SE) Steve Eubanks, Director | (EDJ) Jamie Jones, Executive Director |

Visitors:

1. CALL TO ORDER ROLL CALL

Meeting called to order by Chairman Thane at 10:02 AM via Zoom teleconference
Attendance as indicated above.

2. AGENDA AND ORDER OF BUSINESS

WK moved to approve the Agenda. Seconded by DW. Approved by unanimous vote.

3. MEETING MINUTES

DW moved acceptance of the Minutes from the May 27, 2020 FSC Board Meeting. This was seconded by SE and approved by unanimous vote

4. PUBLIC COMMENT

Bob Long from the Firewise Coalition reported that Early Warning system are being advertised to community by the Coalition.

5. AGENCY/PARTNER REPORTS

1. Bob Long reported on an Article on Code Red. Also announced a meeting on the coming Tuesday for the Coalition.
2. Terry McMahan reported that Consolidated Fire was gearing up for the fire season.
3. Paul Cummings, Office of Emergency Services, Nevada County – Reported on an expansion equipment and staff resources.
 - 1) Greenwaste project is working well
 - 2) The State has declared Emergency Drought Conditions
 - 3) A YubaNet “Town Hall” Meeting scheduled for the evening of May 27th on River Safety and Wildfire
 - 4) Reminded everyone that individuals need to know their persona “Zone” for Wildfire emergency announcements.
 - 5) OES is working with PG&E on Power Safety Shutoffs.
 - 6) A “Table-Top” exercise is scheduled for June 9th in Lake Wildwood.

6. REPORT OF THE FINANCE COMMITTEE David Walker

1. Significant progress is being made in bringing financial reporting up to date.
2. 2019 Income Tax returns have been reviewed and approved by our Auditor.

7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane

1. DT reported on work to develop a new Job Description for the Executive Director.
2. Top priority this month would be developing the 2021-2021 Budget
3. Red Zone event is scheduled for September 11th. Expect 2000 people. Planning is going well, but volunteers will be needed. Board members are requested to personally contact people for help. Anticipate the need for about 20 volunteers in addition to Board Members.

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

1. The FEMA project is nearing implementation. The current plan provides funds to address 45 homes on our AFN program. Contracts are anticipated soon.
2. A new Employee Orientation program has been developed, including a benefit package.

3. A new budget is being refined, but does not yet include FEMA programs
4. Anticipating the implementation of FEMA, it is clear an Admin Assistant is needed. This will be a priority.
5. Billy Spearing, Grant Accountant presented the New Membership program There will be two levels. Basic FSC Membership will be \$99.00 and provide an Evacuation Tag, a fire resistant, waterproof Documents pouch, and one portable power backup. The second level membership will be at \$249.00. This will come with the benefits of Membership and a Tactical Backpack (or "Go Bag").

9. DIRECTORS' COMMENTS

ET stated that he has received very positive comments on the Greenwaste program
 SE appreciated the new DSAV management process
 PW outlined the new U-Pick process and indicated that there are about 100 requests so far. Sixty of these are from Lake Wildwood.

WK moved that the Board adjourn to Closed Session. This was seconded by RN and was unanimously approved.

10. CLOSED SESSION

1. Review Job Description of the Executive Director. PW presented the new Job Description developed with the Executive Director and reviewed by the Executive Committee. This Job Description will also be made available the public.
2. Address new Employment Contract for the Executive Director. The above job description and new salary proposal was presented and discussed. HW moved that the Salary Proposal be approved and forwarded for public approval. This was seconded by DW and approved unanimously.

WK moved that the Closed Session be Adjourned back to open session for formal approval. This was seconded by RN and approved unanimously.

11. OPEN SESSION

1. The Salary Proposal approved by the committee of the whole in closed session to
 Accept the contract with the Executive Director effective July 1st 2021 for an annual salary of \$140,000 per year, and with acceptable performance an increase of five percent in 2022, and in in 2023.
2. HW move that this salary proposal be accepted, and this was seconded by SE. The motion was approved unanimously.
3. Subsequent discussion revealed that several small changes to the existing contract requested by the Executive Director had not been include in the discussion. Due to time constraints, it was suggested that these adjustments be negotiated and be brought back to the Board at the June 13, 2021 Board meeting.

10. ADJOURNMENT at 11:33 AM Moved by WK seconded by RN and accepted unanimously.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held **on May 27, 2021** and were approved by the Board of Directors.

 Warren Knox, Secretary

 Date



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

**FIRE SAFE COUNCIL OF NEVADA COUNTY
PUBLIC NOTICE AND AGENDA OF JOINT
EXECUTIVE/FINANCE COMMITTEES MEETING**

Notice is now given that a regular EXECUTIVE/FINANCE Committees meeting of the Board of Directors has been called by DONN THANE, Chairman, and will be held on **Thursday, June 10, 2021 at 9:30 a.m.** via Zoom teleconference for the following purposes specified here in the Agenda.

ROSTER:

| | |
|---------------------------|---------------------------------|
| Donn Thane, Chairman | Warren Knox, Secretary |
| Rick Nolle, Vice-Chairman | Hank Weston, Director |
| Dave Walker, Treasurer | Jamie Jones, Executive Director |

1) CALL TO ORDER

2) ROLL CALL

3) PUBLIC COMMENT

4) FINANCE COMMITTEE UPDATE – Dave Walker

- a) FSC Budget Reporting Update
- b) FSC 2021 – 2022 Fiscal Budget **Action**
- c) Next Finance Committee Meeting August 12, 2021

5) CHAIRMAN UPDATE – Donn Thane

- a) Update on FSC through June 10, 2021
- b) Next FSC Executive Committee Meeting August 12, 2021

6) EXECUTIVE DIRECTOR OPERATIONS UPDATE – Jamie Jones

- a) Operations update (staffing, facilities, systems, communications, etc.)
 - i. Staffing issues – Progress
 - ii. Staff Presentation
- b) Programs update (Low-Cost DS Clearing, Chipping, Signs, DSAVs, AFNs, Scotch Broom, Firewise, etc.)
- c) Projects update (Ponderosa, Grants, etc)
- d) Other

7) OTHER

8) ADJOURN to Closed Session

- a) Discuss Executive Director Pending Contract **Action**
- b) Return to Open Session

9) OPEN SESSION:

- a) Executive Directors Pending Contract **Action**
- b) Adjourn

FOR FUTHER INFORMATION regarding this meeting, please contact Donn Thane, Chairman, at 530-575-0566 or 6dthane@gmail.com. You may also contact Dave Walker, Chair of the Finance Committee at 530-362-0614 or dwalker.assoc@gmail.com.

AFFIDAVIT OF POSTING

Meeting Notice/Agenda of this Executive/Finance Committees meeting of the Fire Safe Council of Nevada County was posted on

June 7, 2021 per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is:
<https://zoom.us/j/93896079702?pwd=NTJkRXVvMlIaT0haYnJrZ3lQaW5iUT09>

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. This meeting will conform to the Open Meeting Act. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled.



Fire Safe Council of Nevada County Executive/Finance Board Meeting Minutes
Fire Safe Council, 143B Springhill Drive, Ste. 13, Grass Valley, CA 95945
Thursday, June 10, 2021 at 9:30 A.M.

Board Members in Attendance:

(DT) Donn Thane, Chairman
(DW) Dave Walker, Treasurer
(WK) Warren Knox, Secretary

(HW) Hank Weston, Director
(EDJ) Jamie Jones, Executive Director

1. **Call to Order:** 9:35 AM
2. **Roll call:** was taken and is reflected above.
3. **Public Comment:** No public in attendance.
4. **Financial Committee Update:** David Walker
 - a. Kim Fredrickson and been signed on as FSC contract Bookkeeper
 - b. The FSC Financial books have been brought closed as of the end of March, and a Financial Report will be available for this month's FSC Board Meeting.
 - c. For the above period of time, FSC experienced a negative cash flow of \$172,000 dollars
 - d. Cash on was \$242,697.
 - e. The Financial Report for April is almost finished and may be available for the June Board meeting as well.
 - f. The entire financial reporting process has been leaned up and streamlined. It appears that the process will now only take about 4-6 hours per month.
 - g. EDJ and DW indicated that the new fiscal year will likely see the FSC budget approach \$5 M, with at least ten percent reserves required. They recommended that the Board plan on a review and revision of the budget once a quarter or more often as significant events unfold. As the budget grows, we will likely require larger reserves.
 - h. The proposed budget presented starts out at \$3.6 M. Details include
 - i. \$200,000 for equipment
 - ii. Employee totals of 30 individuals (taking FSC in a different category for employee benefits). A plan will have to be developed for employee benefits meeting the State mandated requirements. See "Other" category below.
 - iii. As yet, does not include any new project or reserves
 - iv. The size of our growth will be significant and a moving target.
 - i. WK proposed that the Exec/Fin Committee recommend the budget presented to the full FSC Board. This was seconded by RN and approved unanimously.
5. **Chairman Update:** Donn Thane
 - a. Red Zone Event will require 15 to 20 volunteers, in addition to Board Members. For parking and setup. Contacts are being made with the Firewise Coalition to identify additional volunteers.
6. **Executive Director Operations Update:** Jamie Jones
 - a. Director Williams has developed an electronic process for connecting DSAV advisors to pending DSAV requests.
 - b. FSC is currently attempting to hire an Administrative Assistant.
 - c. We have been experiencing some problems with our current physical facilities, and we are working with our landlord to resolve the issues.
 - d. A new Chipping Supervisor has been added to the payroll.
 - e. A briefing of the impact of California Law AB38 concerning disclosure of Defensible Space deficiencies for the close of sale on all residential real estate transactions was provided. It appears that the Nevada County would like FSC to play a major role in this new process. Discussion indicated that FSC should carefully work with the County to develop a role that both utilizes our expertise in the defensible space assessments while continuing our educational efforts with county residents. Some concern was voiced over activities that might appear to put FSC into a regulatory or disciplinary role in the community. This could be a very significant new business opportunity for us. A Subcommittee (HW, DW, and RN) was named to help scope the FSC commitment to this effort.
 - f. Programs:

- i. DSA's are booked out into the fall.
- ii. Chipping currently has a three month wait.
- iii. AFL is currently on hold until a contract is signed with the County
- iv. Scotch Broom Weed Wrenches are needed.
- v. Firewise Community issues have developed a disagreement with Placer County.

7. Other – EDJ presented the following concerns

- a. Contract negotiations concerning medical benefits for dependents
- b. Contract negotiations for paid time off banking for all employees
- c. Educational benefits for FSC employees.
- d. These issues were originally developed as part of the Exec Dir's contract negotiations which were planned to be covered in closed session, but also had relevant impact on other employees.
- e. WK moved that the Committee move to closed session for a more detailed assessment. This was seconded by RN and unanimously approved.

8. Closed Session

- a. New benefit plans for FSC Employees. No action was taken.
- b. Discuss Executive Director Pending Contract – discussion developed the following additions/changes to the Executive Directors Contract. Discussion generated the following changes --
 - i. Addition of Medical insurance for responsible de\pendent -- coverage to be the same as all FSC employees.
 - ii. Change in paid time off accounting – accounting for paid time off will coincide with the start date of the new contract.
 - iii. Education and Training: Tuition reimbursement for Undergraduate and Graduate programs. Reimbursement will be up to \$5000 for undergraduate programs and up to \$80000 for Graduate programs, plus the cost of required textbooks.
- c. DW moved the that these changes be recommended to the full Board of Directors of the Fire Safe Council for approval. This was seconded by HS and approved by unanimous vote.
- d. WK moved that the committee report back to Open Session. This was seconded by RN and approved unanimously.

9. Adjourn

WK moved adjournment, DW seconded, approved unanimously at 10:37 AM.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Executive / Finance Board meeting held on June 10, 2021 and were approved by the Board of Directors.

Warren Knox, Secretary

Date

200808

Management Report

Fire Safe Council of Nevada County, Inc
For the period ended March 31, 2021



Prepared on
June 9, 2021

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Statement of Activity

July 2020 - March 2021

| | Total |
|--|---------------------|
| REVENUE | |
| 41100 Federal Grants | 62,397.90 |
| 41200 State Grants | 23,000.00 |
| 41300 Local Government Grants | 132,232.47 |
| 41500 Foundation & Trust Grants | 327,399.00 |
| 41600 Project Revenue | 542,852.49 |
| 43000 Chipping program Revenue | 42,459.27 |
| 43100 DSCS Services Revenue | 70,091.25 |
| 43500 Donations - General | 26,372.55 |
| 44000 Fundraising | 18,464.00 |
| 44500 Memberships | 6,046.78 |
| 47000 Firewise Community Services | 4,875.00 |
| 49100 Gain of Sale of Assets | 644.00 |
| Total Revenue | 1,256,834.71 |
| GROSS PROFIT | |
| | 1,256,834.71 |
| EXPENDITURES | |
| 15001 Small Tools & Equipment | 5,008.39 |
| 52000 Payroll Fringe Expenses | |
| 52100 Payroll Taxes | 22,955.55 |
| 52200 Health Benefit Reim | 8,775.00 |
| 52350 Holiday Pay | 9,394.00 |
| 52375 Vacation Pay | 17,639.24 |
| 52390 Sick Pay | 2,883.85 |
| 52400 Workers Comp Expense | 43,108.77 |
| 52500 Retirement Plan - Company Match | 13,819.53 |
| Total 52000 Payroll Fringe Expenses | 118,575.94 |
| 55000 Reimbursements | |
| 55100 Cell Phone Reimburse | 5,115.00 |
| 55200 Health Benefit Reimb | 16,500.00 |
| 55300 New Health Insurance | 2,775.00 |
| Total 55000 Reimbursements | 24,390.00 |
| 56000 Payroll Expenses | |
| 56100 Taxes | 20,202.88 |
| Total 56000 Payroll Expenses | 20,202.88 |
| 60000 Administrative | 40,780.18 |
| 64200 Accounting fees | 8,019.00 |
| 64300 Professional Services- Contract | 5,158.00 |
| 64400 Legal fees | 4,351.25 |
| 64401 Webmaster | 253.64 |
| 64410 Payroll Service Fee | 1,635.00 |
| 64450 Advertising | 186.71 |
| 64500 Rent Expense | 21,520.65 |

| | Total |
|--|-------------------|
| 64600 Telephone | 6,787.61 |
| 64650 Internet Services | 3,063.79 |
| 64700 Utilities | 3,459.49 |
| 64800 Postage | 386.95 |
| 64900 Office Expense & Supplies | 28,977.25 |
| 64910 Computer Software | 10,092.99 |
| 65000 Printing & Copying | 3,158.98 |
| 65100 Permits and Licenses Expense | 110.30 |
| 65150 Repairs and Maintenance | |
| 65160 Building Repair and Maintenance | 356.86 |
| 65170 Vehicle Repair and Maintenance | 9,021.06 |
| 65180 Equipment Repair and Maintenance | 7,220.62 |
| 65190 Computer Repair and Maintenance | 1,293.75 |
| Total 65150 Repairs and Maintenance | 17,892.29 |
| 65200 Training | 1,636.59 |
| 65300 Travel and Meals | 1,940.87 |
| 65360 Automobile | -30.00 |
| 65525 Insurance | |
| 55500 Life Insurance Reimbursement | 4,000.00 |
| Total 65525 Insurance | 4,000.00 |
| 65550 Insurance - Liability, D and O | 5,263.88 |
| 65600 Dues and Subscriptions | 7,548.63 |
| 65800 Bank Charges | 1,000.12 |
| 65900 Merchant Services Fees | 1,270.32 |
| 65901 PayPal Fees | 467.21 |
| Total 65900 Merchant Services Fees | 1,737.53 |
| 66000 Depreciation Expense | 36,901.49 |
| Total 60000 Administrative | 215,833.19 |
| 70000 Program Expenses | |
| 71000 Payroll Wages | 543,913.63 |
| 74100 Contractual - Services | 304,674.40 |
| 74300 Fuels Reduction Contracting | 82,650.00 |
| 74350 Ponderosa West- Subcontractors | 417,419.47 |
| 74360 Contractual - Services Internal Projects | -384,630.00 |
| Total 74300 Fuels Reduction Contracting | 115,439.47 |
| 74450 Advertising | -457.50 |
| 74910 Reflective Address Signs | 5,014.39 |
| 74950 Field Supplies | 13,727.48 |
| 74920 PPE - Personal Protective Equipment | 4,116.18 |
| Total 74950 Field Supplies | 17,843.66 |
| 75250 Public and Community Outreach | 1,960.00 |
| 75400 Auto Expense | |
| 75450 Auto Exp - Gas/Mileage/Other | 27,138.67 |
| Total 75400 Auto Expense | 27,138.67 |

| | Total |
|--|-----------------------|
| 76500 Fundraising Expense | 23,882.66 |
| Total 70000 Program Expenses | 1,039,409.38 |
| 79010 Bank Service Charges | 264.10 |
| Total Expenditures | 1,423,683.88 |
| NET OPERATING REVENUE | -166,849.17 |
| OTHER REVENUE | |
| 80000 Interest Income | 0.36 |
| Total Other Revenue | 0.36 |
| OTHER EXPENDITURES | |
| 67500 Uncategorized / Charges to Dispute | 475.49 |
| 81000 Interest expense - general | 6,970.14 |
| 83500 Taxes - State | -25.31 |
| 90100 Reconciliation Discrepancies-1 | 50.95 |
| Total Other Expenditures | 7,471.27 |
| NET OTHER REVENUE | -7,470.91 |
| NET REVENUE | \$ -174,320.08 |

Statement of Financial Position

As of March 31, 2021

| | Total |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 10000 Tri Counties Bank | 0.00 |
| 10001 Checking Tri Counties #9854 | 50,801.93 |
| 10010 Tri Counties - Donations #7356 | 162,516.50 |
| 10015 Tri Counties - Grants Account | 27,196.73 |
| Total 10000 Tri Counties Bank | 240,515.16 |
| 10020 PayPal Bank | 629.91 |
| 10025 Sierra Central Credit Union | |
| 10030 Sierra Central - Money Market 0837 | 690.20 |
| 10040 Sierra Central - Savings | 170.57 |
| Total 10025 Sierra Central Credit Union | 860.77 |
| 10050 West America Bank | 0.00 |
| 10055 West America #8159 | 348.09 |
| 10060 West America #8167*** | 343.59 |
| Total 10050 West America Bank | 691.68 |
| Total Bank Accounts | 242,697.52 |
| Accounts Receivable | |
| 11000 A/R - Projects | 74,514.50 |
| Total Accounts Receivable | 74,514.50 |
| Other Current Assets | |
| 12000 Employee Receivable | 871.52 |
| 13000 Prepaid Insurance | 17,557.30 |
| 14900 Undeposited Funds | 8,054.50 |
| Total Other Current Assets | 26,483.32 |
| Total Current Assets | 343,695.34 |
| Fixed Assets | |
| 15000 Field Equipment | 320,105.90 |
| 15100 Office Equipment and Computers | 7,539.88 |
| 15101 Donated Office Furniture | 2,000.00 |
| 15110 Vehicles | 282,096.66 |
| 17000 Accum Deprec - Equipment | -233,090.21 |
| Total Fixed Assets | 378,652.23 |
| TOTAL ASSETS | \$722,347.57 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20101 Accounts Payable | 8,948.07 |
| Total Accounts Payable | 8,948.07 |

| | Total |
|---|---------------------|
| Credit Cards | |
| 21050 Tri Counties Credit Card 1029 | 1,189.44 |
| 21075 Tri Counties Credit Card 1011 | 710.96 |
| 21080 West America Credit Card #4854 | 4,159.47 |
| Total Credit Cards | 6,059.87 |
| Other Current Liabilities | |
| 21200 Accrued Expenses | 11,428.75 |
| 22000 Payroll Liabilities | 0.00 |
| 22100 Accrued Vacation | 22,287.99 |
| 22101 CA PIT / SDI | -45.72 |
| 22102 CA SUI / ETT | 5,862.52 |
| 22103 Federal Taxes | -320.18 |
| 22125 Workers Comp Payable | 44,016.51 |
| 22300 Retirement Plan Payable | -190.43 |
| 52550 401K Plan Payable | 8,382.12 |
| Total 22000 Payroll Liabilities | 79,992.81 |
| 26000 Fiscal Sponsorship | |
| 26200 FS - Lake Vera-Round Mountain | 964.90 |
| 26300 FS - Cascade Shores Firewise | 395.00 |
| 26400 FS - Greater Alta Sierra FW | 45.00 |
| 26500 FS - for Town of Washington FWC | 12,000.00 |
| 26600 FS - Sherwood Forest FWC | 3,775.00 |
| Total 26000 Fiscal Sponsorship | 17,179.90 |
| 27000 Sales Tax Payable | -1,105.18 |
| 27400 Nev Co. Ponderosa Project Advance | 360,984.92 |
| 27500 Notes Payable - PPP | 187,500.00 |
| Total Other Current Liabilities | 655,981.20 |
| Total Current Liabilities | 670,989.14 |
| Long-Term Liabilities | |
| 25401 Loans Payable - Tri-Counties Loan No 6020025260 | 28,692.71 |
| 25402 Loans Payable - Tri-Counties Loan No 6020025360 | 28,692.71 |
| 25403 Loans Payable - Tri-Counties Loan No 6020025460 | 32,731.12 |
| 25404 Loans Payable - Tri-Counties Loan No 6020025560 | 28,814.93 |
| Total Long-Term Liabilities | 118,931.47 |
| Total Liabilities | 789,920.61 |
| Equity | |
| 38000 Restricted - Ops/Equip Reserve | 36,000.00 |
| 39000 Retained Earnings | 46,455.84 |
| 39100 Prior Year Adjustments | 24,291.20 |
| Net Revenue | -174,320.08 |
| Total Equity | -67,573.04 |
| TOTAL LIABILITIES AND EQUITY | \$722,347.57 |

FIRE SAFE COUNCIL OF NEVADA COUNTY

BOARD ROSTER

As of 04/04/2021

| POSITION | LAST | FIRST | CITY | PHONE | CELL | EMAIL | REPRESENTING/AFFILIATIONS |
|-----------------|-------------|--------------|-----------------|---------------|--------------|----------------------------|--|
| Chairman | Thane | Donn | Grass Valley | 530-273-8685 | 530-575-0566 | 6dthane@gmail.com | Member at Large |
| Vice-Chair | Nolle | Rick | Penn Valley | 530-432-5360 | 530-205-6201 | ricknolle@sbcglobal.net | Realtor |
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| Partner | Houdyschell | Bill | Truckee | 530-587-9432 | NA | forestry@tahoedonner.com | RPF |
| Partner | Martinez | Jerry | El Dorado Hills | 916-941-3101 | 916-212-3108 | gmmartin@blm.gov | BLM |
| Partner | Mathias | Jim | Nevada City | 530-265-7855 | 530-277-2303 | jim.mathias@fire.ca.gov | CALFIRE |
| Partner | Long | Bob | Grass Valley | 530-913-0287 | NA | boblong162@gmail.com | Firewise Coalition |
| Partner | Josh | Robinson | North Auburn | | | joshuarobinson@tcbk.com | Tri-Counties Bank |
| Partner | Waters | Jecobie | Nevada City | 530-288-3231 | NA | jecobiewaters@fs.fed.us | USFS, Tahoe National Forest |
| Partner | Dunning | Jeff | Rocklin, CA | 530-263-1565. | | jdunning@alstate.com | Allstate Insurance |
| Alternate | Hall | Heidi | Grass Valley | 530-265-1480 | NA | heidi.hall@co.nevada.ca.us | County of Nevada, Alternate |

Fire Safe Council of Nevada County Acronym List

| | | | |
|---------------------|---|-----------------------|---|
| <u>ACE</u> | American Conservation Experience | <u>FSCNC</u> | Fire Safe Council of Nevada County |
| <u>AC</u> | AmeriCorps NCCC | <u>GIS</u> | Geographic Information Systems |
| <u>AFN</u> | Access and Functional Needs | <u>IRWMP</u> | Integrated Regional Water Mgmt Plan |
| <u>BLM</u> | Bureau of Land Management | <u>MBF</u> | Thousand Board Feet |
| <u>CABY</u> | Cosumnes, American, Bear and Yuba Rivers | <u>MBTA</u> | Migratory Bird Treaty Act |
| <u>CCC</u> | California Conservation Corp | <u>MJMHMP</u> | Multi-Jurisdiction, Multi-Hazard Mitigation Plan |
| <u>CDF</u> | California Department of Forestry | <u>MOU</u> | Memorandum of Understanding |
| <u>CEQA</u> | California Environmental Quality Act | <u>MUTCD</u> | Manual on Uniform Traffic Control Devices for Streets & Highways |
| <u>CFSC</u> | California Fire Safe Council | <u>NEPA</u> | National Environmental Policy Act |
| <u>CFIP</u> | California Forest Improvement Program | <u>NHPA</u> | National Historic Preservation Act |
| <u>CIP</u> | Capital Improvement Program | <u>NRCS</u> | Natural Resource Conservation Service |
| <u>CNPS</u> | California Native Plant Society | <u>NSAQMD</u> | Northern Sierra Air Quality Management District |
| <u>CPRC</u> | California Public Resources Code | <u>OES</u> | Office of Emergency Services |
| <u>CSBG</u> | Community Service Block Grant | <u>PAL</u> | Project Activity Levels |
| <u>CWPP</u> | Community Wildfire Protection Plan | <u>PHI</u> | Pre-Harvest Inspection |
| <u>DBH</u> | Diameter at Breast Height | <u>PICP</u> | Partners in Community Program |
| <u>DOTS</u> | Department of Transportation & Sanitation (Nevada County) | <u>RAC</u> | Resource Advisory Committee |
| <u>DSAV</u> | Defensible Space Advisory Visit | <u>RCD</u> | Resource Conservation District |
| <u>DSCS</u> | Defensible Space Clearing Services | <u>RFQ/RFP</u> | Request for Quote/ Proposal |
| <u>DMA</u> | Disaster Mitigation Act | <u>ROP</u> | Regional Occupational Program |
| <u>EDD</u> | Employment Development Department | <u>RPF</u> | Registered Professional Forester |
| <u>EIR</u> | Environmental Impact Report | <u>SAF</u> | Society of American Foresters |
| <u>EPA</u> | Environmental Protection Agency | <u>SEDD</u> | Sierra Economic Development District |
| <u>EPIC</u> | Electric Program Investment Charge | <u>SIP</u> | Shelter in Place |
| <u>EQIP</u> | Environmental Quality Incentive Program | <u>SOA</u> | Solicitation Offer Award |
| <u>ERC</u> | Economic Resource Council | <u>SPCC</u> | Spill Prevention & Counter Measures Plan |
| <u>ESA</u> | Endangered Species Act | <u>SPI</u> | Sierra Pacific Industries |
| <u>FEMA</u> | Federal Emergency Management Agency | <u>THP</u> | Timber Harvest Plan |
| <u>FHSZ</u> | Fire Hazard Severity Zone | <u>TRPA</u> | Tahoe Regional Planning Agency |
| <u>FIRST</u> | Forest Integrated Resource Safety Taskforce | <u>USFS</u> | United States Forest Service |
| <u>FREED</u> | Foundation of Resources for Equality & Employment for the Disabled | <u>VMP</u> | Vegetation Management Program |
| <u>FSCA</u> | Fire Safe Communities Association | <u>WLPZ</u> | Watercourse and Lake Protection Zone |
| | | <u>WUI</u> | Wildland Urban Interface |
| | | <u>YWI</u> | Yuba Watershed Institute |