

Agenda Items

1. Attendance and apologies
2. Review of previous minutes (18 Oct 2023)
3. Election of Trustees & office-bearers – Chairman, Secretary & Treasurer
4. Matters Arising
 - a. Schoolhouse Works, including kick plates for doors, Disposal of hall property (Carpet & vinyl bits),
 - b. Bike Shelters
 - c. Property structural challenges
 - d. Solar panels.
5. Any other business (AOB)
6. Date of Next meeting and close

Minutes

Attendance and apologies

Attendees: Bill Macpherson (BM), Bryan Craig (BC), Christine Morton (CM), Elaine Morton (EM), Gillian Forbes (GF), Isla Craig (IC), John Armstrong (JA), Mark Crossey (MC), Rhiannon Harbayes (RH), Robert Morton (RM), Sam Ferrier (SF) and Tim Corcoran (TC)

Apologies: Amy Gornall (AG), Hilary Campbell (HC) and Suzette Clarke (SC)

Review of previous minutes (18 Oct 2023)

Taken as read and approved by board.

Election of Trustees and office bearers

- Chairman position – BM (prop JA, sec CM).
BM provided reasons for taking on role - is keen on community centre progression, having lived and been heavily involved in the community for 46 years. Emphasised role of chair for purpose of record keeping and meeting chairing, but not as decision maker.
ACTION 1 – request chairman email using Glenfarg community centre domain.
- Secretary position – RH with SF as support if and when needed.
Email contact: secretary@glenfargcommunitycentre.com
- Treasurer position – CM
IC outlined role requirements and confirmed her continued role as book keeper, alongside CM.
ACTION 2 – Signatories to be changed to reflect removal of Carol and addition of BM, as Chair.
ACTION 3 – name change with bank once signatories are updated.

Matters Arising

- Bike storage - Letter received from Glenfarg freewheelers regarding storage at the back of the hall for e-bikes. Plans include bike storage for those cycling to the hall and e-bike storage in locked containers. Two design options provided – shed style and half dome style. Half dome preferable due to size and style. Both Arngask Hall Committee and

Glenfarg Freewheelers have been awarded a grant for this. Grant does not include installation.

Robert presented email from PKC regarding site visit and a legal agreement to install a concrete base/ hard standing. PKC is assumed to pay for it. Timescale indicated between now and April.

Security raised as a risk, mitigated by secure locking system on containers. Half dome deemed more secure than shed style. Glenfarg Freewheelers will cover insurance.

Query around logistics of charging points for e-bikes

Board agrees in principle with PKC proposal on condition of further detail provided on exact sizes, security features etc.

Existing shed previously used for B&T group empty and ready to be taken down.

Suggestions from Bryan to look at new shed behind locker, with consideration given to bin space.

- Schoolhouse Works - Bonthron inspected alarms and fire extinguishers 20 Nov. Battery check required and needs electrician sign off. Bonthron cannot provide this.

ACTION 4 – SF to provide CM with new company for signing off alarms.

Costings for kick-plates on door (300mm high) £278 for 2 on every door approved by board.

Isla confirmed £710 outstanding restricted funding available for Schoolhouse works of £16K unrestricted funds.

Lead pipe needs replacing. Potentially runs out to Main Street, but plastic pipe could be dug in from Greenbank Road. Will need considering.

ACTION 5 – BM to organise lead testing of water in Schoolhouse.

- Property Structural challenges - new lintel needed, at least £1,000 and repointing work required, due to dry rot.

ACTION 6 – BC and RM to look at leak in meeting room in main hall.

- Solar panels - Business Energy Scotland visited but have no money available. Janet Watson from Green Living Fund confirmed £27K available for Kinrossshire.

ACTION 7 - CM to investigate and apply for solar panel grant.

AOB

- RM queried Scottish Land Fund restrictions on use of building. Tried to get in touch but wasn't able as not recognised contact. Main and senior contact now assigned – BM and RH, respectively.

- Pub group – still awaiting architect (ongoing for 3 months). Discussion about whether pub can be housed in Schoolhouse. Not previously possible due to building use, but rules have changed.

- Ongoing maintenance –

ACTION 8 – CM, EM and JA to dispose of waste flooring and BBQ which are unusable.

ACTION 9 – BC and RM to look at leak in meeting room in main hall.

ACTION 10 – BC and RM to polish hall floor 23 Nov, 17:30

- Cleaning company - CIA cleaners not reliable or consistent in approach.
ACTION 11- MC to source new cleaner
- Social Media-
ACTION 12 - SF to look at Arngask Hall/ Glenfarg Community Centre Facebook page/ account for posting on Grapevine.

Next Meeting

Wed 17th Jan 2024 at 19:30

Actions

- 1 – BM to request chairman email using Glenfarg community centre domain
- 2 – IC to change to signatories to remove Carol and add BM
- 3 – IC to change name (Glenfarg Community Centre) with bank once signatories are updated
- 4 – SF to provide CM with Bon throne alternative for signing off smoke alarms
- 5 – BM to organise lead water testing for Schoolhouse
- 6 – BC and RM to look at leak in meeting room in main hall
- 7 – CM to investigate and apply for solar panel grant
- 8 – CM, EM and JA to dispose of waste flooring and BBQ
- 9 – BC and RM to look at leak in meeting room in main hall
- 10 – BC and RM to polish hall floor 23 Nov, 17:30
- 11 – MC to source new cleaner
- 12 – SF to look at Facebook page/ account for Arngask Hall/ Glenfarg Community Centre