

DRAFT Arngask Hall Board Meeting Wednesday May 10th 2023 @ 7.30pm		
<u>Agenda Item</u>	<u>Minute</u>	<u>Action</u>
<u>Present:</u>	Ced, Robert, Christine, Hilary, Bryan, Gillian, Carol & Sam	
<u>In attendance</u>	Amy, Isla	
<u>Apologies</u>		
<u>Matters Arising</u>	<ul style="list-style-type: none"> • Ced welcomed Sam to the meeting. It was agreed to co-opt her onto the Board. She could then stand for election at the AGM • Hilary & Ced met with a WIFI provider. He has quoted £1900.00 inc. VAT to install the system (Our budget is £1100.00) • Sam is going to contact a company she knows in Perth for another quote. • We all agreed to get BT to undertake the installation of the phoneline into the Schoolhouse. This will cost an estimated £20/month + VAT. • The fridge in the Hall kitchen is to be left off with the door open. A label is to be stuck on the door. • Hilary is to print a general notice to advise hall-users to keep the noise down and leave the hall as they find it. • Change of name for OSCAR approval- Ced has drafted a resolution but it was felt that we should leave it for just now and seek approval of the resolution at the AGM. • The date for the AGM is Nov 15th @7.30pm in the main hall. 	<p>Sam</p> <p>Hilary</p>
<u>Hall-keeper's Report</u>	<ul style="list-style-type: none"> • A complaint had been received from a hall-user about the unclean state of the hall floor & the upholstered chairs. Isla will draft a reply for comment and send to them. • Isla will ask CIA for a quote to steam-clean the 24 chairs. • There are issues surrounding the amount of waste generated by hall users. They are meant to take their waste away with them. PKC can provide a more regular service with a bigger bin but these costs are mounting up. Sam said she would contact Binn Skips as an alternative. It was decided to re-assess once the Schoolhouse opens. • A key-safe is being proposed for use outside shop hours. The code will be changed regularly. Bryan to obtain key-safe & Bryan/Robert will install. 	Sam

	<ul style="list-style-type: none"> • There was a discussion about the confidentiality of the membership list. Currently it is held on a spreadsheet by the Chair. It was agreed that it would not be appropriate to share any aspect of this information with anyone who is not a Trustee as individuals could potentially be identified. Ced will pass this data on to the specified data controller when he steps down at the AGM. 	
<u>Secretary's Report</u>	<ul style="list-style-type: none"> • Janet Watson got in touch requesting we display the Greener Glenfarg logo on our website.(They have a Facebook page) Hilary will add this as a link on our site & we encourage collaboration in the future. It was suggested that they come & present their ideas to us at a future meeting in the form of a 10 minute chat. • Douglas Fraser from the Community Transport Group has been in touch asking if it was possible to rent a room in the Schoolhouse until March 2024.They need the use of facilities-toilet and access to kitchen. It was suggested the small office beside the boiler room upstairs. Gillian will get back to Douglas ASAP & Bryan & Ced will arrange to meet Douglas to see how they can best accommodate the Group. The rent agreed could be paid up front and at present it was put forward that the electricity would be separate from the rent. • Bryan & Christine are meeting Business Energy Scotland next week to discuss how to reduce energy bills. • <u>Correspondence with Village Inn – Douglas Fraser</u> sent a letter on 12 April 23. It was decided that Bryan & Ced would discuss this matter with him when they meet him to negotiate the room hire. 	<p>Hilary</p> <p>Gillian Bryan/Ced</p>
<u>Treasurer's Report</u>	<ul style="list-style-type: none"> • Carol presented her report. The balance at year end to 31st March 2023 was £11,133.00 (Restricted funds were £2540.00 including £1100.00 for WIFI) • The coffee morning continues to raise money for the centre - £137.00 was the last session's takings. • In general the hall is holding its own even with the £8400.00 yearly electricity bill. • The accounts need to be sent to our new Independent Examiner Alex Swanson. Ced is to pass on. • Chairman's Report is to be married with accounts. 	Ced

<u>AOB</u>	<ul style="list-style-type: none">• Due to the other village activities – School Party & Pub in the park - it was felt that the Schoolhouse should be opened on November 18th for a Winter Fayre.• Christine got good feedback for the new improved stage lighting.		
	Date of next meeting August 16 th @ 7.30pm		