

<b>Arngask Hall Board Meeting Wed September 29<sup>th</sup> @ 7.30pm in Hall DRAFT</b>		
<b>Agenda Item</b>	<b>Minute</b>	<b>Action</b>
Present:	Ced, Christine, Robert, Gillian, Bryan, Caroline, Ross.	
In attendance	Isla,	
Apologies	Hilary, Aisla.	
<u>Matters Arising</u>	<ul style="list-style-type: none"> <li>The search is ongoing for a builder for the Schoolhouse. We are now waiting for quotes from two builders- Tom Lochtie from the village and Derek Kelly, a contact of Isla's. Ced has contacted 14 companies over the last couple of years with only 3 tenders. Isla to ask for interest on Facebook.</li> </ul>	<b>Isla</b>
<u>Hallkeeper's Report</u>	<ul style="list-style-type: none"> <li>Toddler's Group will start after October holidays with new committee. They need to sort out the toy storage and the hut.</li> <li>Since Aug/Sept the hall is being used very well. Mon – Thurs eves is fully booked. As such there are a few sessions which will have to be juggled – Coffee mornings will be held as normal in the meeting room but two will have to happen in the main hall due to demand.</li> <li>Piping is now happening on Thursday evenings from 6-9. Kinross Pipe Band will have to share the space for next Thursday evening only.</li> <li>Isla wants to start a conversation about Hall use and rates for events such as parties. The following items were discussed – deposits, charges, timings, cleaning, refunds etc.</li> <li>It was noted that last weekend's user groups had moved furniture around. This causes issues for other users.</li> <li>Robert flagged this up in relation to the booking conditions and it was decided that Isla would redraft the existing booking conditions and amend where necessary. Isla would then send them to Robert for comment and then to all of us.</li> <li>Ced thanked Isla for all her work. He asked her</li> </ul>	<b>Isla</b>

	<p>to send him the hours of use on an XCEL spreadsheet.</p> <ul style="list-style-type: none"> <li>• Cleaning – CIA have now increased their charges to £15.00 per hour – ie £30.00 per clean.</li> </ul> <p>Caroline met the cleaner who was very efficient and it was decided that Caroline continue to be our volunteer caretaker for the foreseeable.</p> <ul style="list-style-type: none"> <li>• Robert stated that the fire alarm needs to be tested.</li> </ul>	
<u>Secretary's Report</u>	<ul style="list-style-type: none"> <li>• Gillian said she'd spoken to Laura Fulford who was keen to talk about a space for exchanging garden produce and having a booth to contain them at the back of the Hall/Schoolhouse. The committee was supportive of this. Gillian to get back to her.</li> <li>• Stuart Rogers had sent an email to GF to explain his thoughts on the garden. He has cut the new grass and will hand over to someone else from now on. It was agreed to discuss ongoing maintenance of the garden with GDIB</li> </ul>	<p><b>Gillian</b></p> <p><b>Gillian</b></p>
<u>Treasurer's Report</u>	<ul style="list-style-type: none"> <li>• Ross had issues getting exemption on Water Rates but this now sorted</li> <li>• Ced is take the electricity readings and send to Ross.</li> <li>• The present bank balance is £63410.00</li> <li>• David Johnston was emailed by Ross this morning to ask for finalised accounts as we have an AGM in December.</li> <li>• No-one has yet come forward to take over from Ross as treasurer.</li> <li>• The back window is now fixed. The fan needs replaced in the gent's toilet – Bryan has disconnected it.</li> </ul>	<p><b>Ced</b></p>
<u>Schoolhouse Update</u>	<ul style="list-style-type: none"> <li>• Ced talked to John Cassells, our lawyer who confirmed that the title to the garden ground to the rear of the Hall now has indemnification from Registers of Scotland.</li> <li>• Parking at the back of the hall. Caroline has talked to the community police officer about the issue of cars parked in the small hall car park. They are only for users of the hall. A Discovery has been parked there for weeks. Caroline is to put a note on the windscreen asking them to remove their vehicle. Caroline also suggested putting it on Facebook.</li> <li>• Robert suggested getting new signs for car park and was going to look into the cost of them.</li> </ul>	<p><b>Caroline</b></p> <p><b>Isla</b> <b>Robert</b></p>

<p><u>AOB</u></p>	<ul style="list-style-type: none"> <li>• Fire Risk Assessment – We need to establish a digital fire safety record which will be communicated to all Board members. We need the electrical system tested by a certified electrician.</li> <li>• Robert suggests we set up a fire sub-committee – Caroline, Bryan, Ced &amp; Robert to form one. They will get in touch with Brian Harrison for advice.</li> <li>• Village Inn- Ced had been in touch with the group and had suggested they develop their ideas. The Trustees have already discussed leasing Schoolhouse garden ground for new build or a modular unit. We are waiting to hear back from the Village Inn group.</li> <li>• Gillian had bought a card and flowers for Robin’s wife, Janet &amp; Gillian &amp; Caroline went around to Janet’s after to deliver it.</li> </ul>	<p><b>Robert</b></p>
<p><u>Date of next meeting</u></p>	<ul style="list-style-type: none"> <li>• AGM Wednesday 8<sup>th</sup> December 2021 @ 7.30pm</li> </ul>	