

**Montessori Children’s House of Lemon Grove**  
2023-2024 Enrollment Agreement and Registration Form

Student’s name				
Birthdate	Program (circle)	<b>T-Th</b>	<b>M-W-F</b>	<b>M-F</b>

<b>Tuition</b> (8:00 am-3:00 pm)		
<b>5 days</b>	<b>\$980</b> monthly	<b>\$9,800</b> yearly
<b>3 days</b> (M-W-F)*	<b>\$750</b> monthly	<b>\$7,500</b> yearly
<b>2 days</b> (T-Th)*	<b>\$600</b> monthly	<b>\$6,000</b> yearly
*For different day combinations, contact the school for pricing and availability.		

**Enrollment**

- **New Families:** A nonrefundable registration and insurance fee of **\$150** is due with this registration form and accompanying paperwork. For your child to attend school, all paperwork, including your child’s Yellow Immunization Card, must be received on or before your child’s first day of school.
- **Returning Families:** An insurance fee of **\$75** is due to re-enroll your child for the upcoming School Year.
- Parents are notified of tuition price increases in the spring when re-enrolling for the upcoming School Year. There will not be mid-year price increases.
- There is a two-week adjustment period for new students. At the end of the two weeks, either party may give the notice to terminate this agreement.
- We require a one-month advanced notice should you discontinue enrollment.
- We reserve the right to terminate this agreement at any time should we determine that the child or family is unable to adhere to the school’s schedule, payment responsibilities, policies, and procedures; is uncooperative with the staff; or exhibits unsafe behavior that endangers the children, families, or staff.

**School**

- Montessori Children’s House of Lemon Grove (MCHLG) is open to all children of the appropriate age, regardless of race, nationality, religion, or gender.
- MCHLG’s School Year is from the last week of August through the 4<sup>th</sup> week of June.
- MCHLG’s hours of operation are from 8:00 am-3:00 pm.
- MCHLG offers afterschool care until 4:00 pm at \$12 an hour. Advanced notice is needed.

**Tuition**

- The School Year tuition is a yearly rate divided into ten monthly payments for convenience, which means the payment for each month is the same regardless of the days in that month.
- There are no cost reductions for days missed due to illness or personal vacations. You are responsible for the monthly tuition payment.
- Monthly payments are due no later than the 5th of each month. We will charge a late fee of \$5 per day after the 5th.
- Checks the bank returns for insufficient funds will incur a \$25 fee. You must pay in cash if more than two checks are returned for insufficient funds.
- Checks should be made payable to **Mary Denise Duppée**. Information for other payment options will be made available.

## Calendar

- MCHLG observes most legal holidays and is closed for two weeks for Winter Break and one week for Spring Break. Also, MCHLG is closed for one week at the end of the School Year and two weeks at the end of Summer Camp.
- You are responsible for referring to the School Calendar and noting the school holidays and breaks.
- Summer Camp is six weeks starting at the beginning of July.
- Summer Camp is **\$250** per week or **\$50** per individual day, space permitting.
- The Yearly Calendar is available on the website MCHLG.com.

## Health and Safety

- We will immediately send any child with diarrhea, vomiting, or fever home. Children who are ill cannot return to school until they have recovered and been symptom-free, without medication, for at least 24 hours. We will adjust these requirements as needed at the direction of the CDC, the State of California, and San Diego County Health regarding the Covid-19 virus.
- California State Childcare Licensing and the San Diego City Fire Department make unannounced visits to inspect MCHLG. Because MCHLG participates in the NACCRRRA program for Military families, our standards are more rigorous, and our inspections are yearly, as opposed to every 2-5 years.

I have read and agree to the above policies and rates. I also acknowledge that I have read and understand the guidelines in the Parent Handbook, available online at MCHLG.com.

Parent's Signature & Date \_\_\_\_\_